

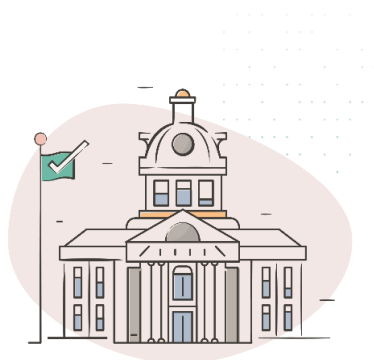
General Academic Regulations

2021-2022

Version 1.14 (1-9-21)



Schedules and Modification History



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General Academic Regulations

Introduction and Contacts

This framework details the structures and regulations in place to assure the quality of academic provision within BPP University Limited (“the University”).

These quality assurance and enhancement structures and regulations have taken into account the national academic infrastructure for higher education, particularly the *UK Quality Code for Higher Education* by the Quality Assurance Agency for Higher Education (QAA) and the *Standards and Guidelines for Quality Assurance in the European Higher Education Area*.

Chapter 1 of this framework provides a diagram, membership and terms of reference of the major committees concerned with regulating the quality of the academic provision of BPP University.

Chapter 2 of this framework provides the General Academic Regulations which regulate the awards, programmes of study, assessment and examinations of BPP University.

It should be stressed that this document is the primary regulatory instrument within a hierarchy of instruments within BPP University. It is supported by a range of sub-regulatory instruments (rules, policies, and procedures) presented in stand-alone documents which provide more detailed information in relation to the implementation and enforcement of these Regulations.

The regulatory framework includes:

1. the General Academic Regulations (these Regulations)
2. the Manual of Policies and Procedures
3. the BPP University [Student Handbook](#)
4. the Programme Handbooks
5. [the Repository of Forms and Guidance](#)

Should you have any queries related to the regulatory framework, please contact:

Academic Quality

(AcademicQuality@bpp.com)

Chapter 2: General Academic Regulations

The Academic Council is responsible for BPP University's academic regulatory framework and within it the assurance of quality and standards of all academic provision.

The General Academic Regulations, and the procedures and principles that underlie them, are intended to ensure that:

1. the aims set out in the mission statement are pursued effectively;
2. there can be public confidence in the quality of BPP University's programmes and scholarship, and in the standards of its academic awards and other distinctions;
3. students and staff have a rigorous and robust framework for the management of programmes leading to academic awards.

The framework has been designed to combine enough flexibility to encourage responsiveness to the changing needs of society with the necessary safeguards for the management of BPP University as an academic community.

BPP University's Regulations, therefore, provide a framework for the operation of all modules and programmes of study, including non-award courses. Specific programme regulations, including those covering the admission, progression and assessment of students, are subject to BPP University's Regulations.

Schedules**Schedule A: Sub-regulatory Instruments**

Sub-regulatory Instrument	Date of First Approval by the Academic Council
Manual of Policies and Procedures	12 February 2009
Repository of Forms and Guidance	Does not require approval
BPP University Student Handbook	29 July 2010
Programme Handbook Template	12 February 2009

Schedule B: Awards of BPP University

1. For the purposes of the Honours Schedule, reference to a Bachelor's degree award shall also be taken to include the associated exit awards of Certificate of Higher Education, Diploma of Higher Education and Ordinary Degree.
1. The form of an award title may differ depending on whether it is an honours degree, foundation degree, diploma or certificate and whether it is undergraduate, graduate or postgraduate. However, the common structure shall be the qualification title e.g. bachelor's degree (with or without honours), followed by the discipline e.g. BSc (Hons) Business Management.
2. Whether the title of a degree is designated as being in the Arts, Sciences or in another general field or in a specific discipline (such as the LLB) shall be determined and approved as part of the validation and approval of the relevant programme of studies.
2. The following titles, in brackets, may be applied to Certificates and Diplomas of Higher Education exit awards as determined by the validating University Approval Panel:
 - (a) (Business Studies); or,
 - (b) (Health Studies); or,
 - (c) (Legal Studies); or,
 - (d) (Legal Practice); or,
 - (e) (Data Studies); or,
 - (f) (Accounting and Finance)
3. Postgraduate exit awards of Postgraduate Diploma or Postgraduate Certificate must be specified in the BPP University Awards Table with their full title. This is because such awards are specifically designated and validated to carry a designated title.

Legend				
<i>Italic – Former Validation Date</i>				
(re) = Re-Validation Date			(ext) = Extension of Validation	
Current Programmes				
Award Title	Programme Title/s	Associated Exit Awards	Date/s of Approval by Academic Council	Validation Period/s
Postgraduate Diploma in Professional Training for the Bar	Bar Professional Training Course [BPTC]	-	-	September 2010 - August 2020
Postgraduate Diploma in Legal Practice (Bar)	Barrister Training Course [BTC]	<i>Postgraduate Certificate Legal Practice (Bar Part 1) [60 Credits]</i>	4 th July 2019	September 2020 - September 2025
Postgraduate Certificate in Legal Practice (Bar Part 1)	BTC Part 1	-	4 th July 2019	September 2020 - September 2025
Postgraduate Certificate in Legal Practice (Bar Part 2)	BTC Part 2	-	4 th July 2019	September 2020 - September 2025
Graduate Diploma in Legal Practice	Graduate Diploma in Legal Practice [GDLP]	-	4 th July 2019	September 2020 - September 2025
Postgraduate Diploma in Law	Law Conversion Course [PGDL]	-	4 th July 2019	September 2020 - September 2025
Master of Laws in Law and Legal Practice	LLM Law and Legal Practice	<i>Postgraduate Diploma in Law [120 Credits]</i>	4 th July 2019	September 2020 - September 2025
			7 th July (re)	September 2021 – September 2026
Master of Laws in Legal Practice (Bar)	LLM Legal Practice (Bar)	<i>Postgraduate Certificate in Legal Practice (Bar Part 1) [60 Credits]</i> <i>Postgraduate Diploma in Legal Practice (Bar) [120 Credits]</i>	4 th July 2019	September 2020 - September 2025
Postgraduate Diploma in Legal Practice	Legal Practice Course	-	4 th March 2010	September 2010 -

	[LPC]			August 2025
			7 th July 2021 (re)	September 2021 – September 2026
	Legal Practice Course [Accelerated]		12 th March 2020 (re)	August 2020 - August 2025
	Legal Practice Course [Online]		7 th July 2021	September 2021 – September 2026
Certificate of Higher Education (Law & Legal Practice)	Paralegal Level 3 Apprenticeship		4 th July 2019	September 2019 - September 2024
Bachelor of Law (Honours) in Law & Legal Practice	LLB (Hons) Law & Legal Practice [Solicitor Level 7 Apprenticeship]	<i>Certificate of Higher Education (Legal Practice) [120 Credits]</i> <i>Diploma of Higher Education (Legal Practice) [240 Credits]</i> <i>Bachelor of Laws in Law and Legal Practice [300 Credits]</i>	4 th July 2019	September 2019 - September 2024
Master of Laws in Chinese Investment and Business Law	LLM Chinese Investment and Business Law	<i>Postgraduate Certificate in Chinese Investment and Business Law [60 Credits]</i> <i>Postgraduate Diploma in Chinese Investment and Business Law [120 Credits]</i>	25 th October 2013	September 2013 - September 2018
			5 th July 2018 (re)	September 2018 - September 2023
Master of Laws in Commercial Law	LLM Commercial Law	<i>Postgraduate Certificate in Commercial Law [60 Credits]</i> <i>Postgraduate Diploma in Commercial Law [120 Credits]</i>	25 th October 2013	September 2013 - September 2018
			5 th July 2018 (re)	September 2018 - September 2023
Master of Laws in Commercial Legal Practice	LLM Commercial Legal Practice	<i>Postgraduate Diploma in Law [150 Credits]</i>	13 th July 2017	July 2017 - July 2022

Master of Laws in Comparative Commercial Law	LLM Comparative Commercial Law	<i>Postgraduate Certificate in Comparative Commercial Law</i> [60 Credits]	25 th October 2013	September 2013 - September 2018
		<i>Postgraduate Diploma in Comparative Commercial Law</i> [120 Credits]	5 th July 2018 (re)	September 2018 - September 2023
	LLM Comparative Commercial Law [International]	<i>Postgraduate Certificate in Comparative Commercial Law</i> [60 Credits]	25 th October 2013	September 2013 - September 2018
		<i>Postgraduate Diploma in Comparative Commercial Law</i> [120 Credits]	5 th July 2018 (re)	September 2018 - September 2023
Master of Laws in Financial Regulation and Compliance	LLM Financial Regulation and Compliance	<i>Postgraduate Certificate in Financial Regulation and Compliance</i> [60 Credits]	25 th October 2013	September 2013 - September 2018
		<i>Postgraduate Diploma in Financial Regulation and Compliance</i> [120 Credits]	5 th July 2018 (re)	September 2018 - September 2023
Master of Laws in International Business Law	LLM International Business Law	<i>Postgraduate Certificate in International Business Law</i> [60 Credits]	25 th October 2013	September 2013 - September 2018
		<i>Postgraduate Diploma in International Business Law</i> [120 Credits]	5 th July 2018 (re)	September 2018 - September 2023
	LLM International Business Law [International]	<i>Postgraduate Certificate in International Business Law</i> [60 Credits]	25 th October 2013	September 2013 - September 2018
		<i>Postgraduate Diploma in International Business Law</i> [120 Credits]	5 th July 2018 (re)	September 2018 - September 2023
Master of Laws in Islamic Finance and Business Law	LLM Islamic Finance and Business Law	<i>Postgraduate Certificate in Islamic Finance and Business Law</i> [60 Credits] <i>Postgraduate Diploma in Islamic Finance and Business Law</i> [120 Credits]	5 th July 2018	September 2018 - September 2023
Master of Laws in Legal Practice (Barristers)	LLM Legal Practice (Barristers)	-	23 rd March 2017	September 2017 - September 2022
	LLM Legal Practice (Barristers) [Top-Up]		4 th July 2019	July 2019 - July 2024

Master of Laws in Legal Practice (Solicitors)	LLM Legal Practice (Solicitors)	-	23 rd March 2017	September 2017 - September 2022
Master of Laws in Professional Legal Practice	LLM Professional Legal Practice	-	9 th October 2014	September 2014 - September 2019
			4 th July 2019 (re)	July 2019 - July 2024
Master of Laws in The Law relating to Fraud and Financial Crime	LLM The Law relating to Fraud and Financial Crime	<i>Postgraduate Certificate in the Law relating to Fraud and Financial Crime</i> [60 Credits] <i>Postgraduate Diploma in the Law relating to Fraud and Financial Crime</i> [120 Credits]	1 st December 2016	January 2017 - September 2018
			5 th July 2018 (re)	September 2018 - September 2023
Master of Laws in Trans-national Criminal Justice	LLM Trans-national Criminal Justice	<i>Postgraduate Certificate in Trans-national Criminal Justice</i> [60 Credits] <i>Postgraduate Diploma in Trans-national Criminal Justice</i> [120 Credits]	25 th October 2013	September 2013 - September 2018
			5 th July 2018 (re)	September 2018 - September 2023
	LLM Trans-national Criminal Justice [International]	<i>Postgraduate Certificate in Trans-national Criminal Justice</i> [60 Credits] <i>Postgraduate Diploma in Trans-national Criminal Justice</i> [120 Credits]	25 th October 2013	September 2013 - September 2018
			5 th July 2018 (re)	September 2018 - September 2023
Advanced Diploma in Accounting & Finance	Advanced Diploma in Accounting and Finance [ADAF]	<i>Certificate of Higher Education (Accounting & Finance)</i> [120 Credits]	26 th November 2014	May 2015 - May 2020
			9 th July 2020 (re)	May 2020 - May 2025
Bachelor of Science (Honours) in Accounting and Finance	BSc (Hons) Accounting and Finance	<i>Certificate of Higher Education (Accounting & Finance)</i> [120 Credits] <i>Diploma of Higher Education</i>	14 th October 2015	September 2015 - September 2020

		<i>(Accounting & Finance) [240 Credits] Bachelor of Science in Accounting & Finance [300 Credits]</i>	9 th July 2020 (re)	September 2020 - September 2025
Bachelor of Science (Honours) in Digital and Technology Solutions	Digital and Technology Solutions Professional (Integrated Degree) Apprenticeship	<i>Certificate of Higher Education (Data Studies) [120 Credits] Diploma of Higher Education (Data Studies) [240 Credits] Bachelor of Science in Digital and Technology Solutions [300 Credits]</i>	24 th March 2016	September 2016 - September 2021
			7 th July 2021 (re)	September 2021 – September 2026
Bachelor of Science (Honours) in Applied Management	Chartered Manager Degree (Applied Management) Apprenticeship	<i>Certificate of Higher Education (Business Studies) [120 Credits] Diploma of Higher Education (Business Studies) [240 Credits] Bachelor of Science in Applied Management [300 Credits]</i>	5 th July 2018	September 2018 - September 2023
Graduate Diploma in Accounting	Graduate Diploma in Accounting [GDA]	-	16 th May 2013	September 2013 - September 2016
			13 th July 2016 (ext)	September 2016 - September 2021
			4 th July 2019 (re)	September 2019 - September 2024
Master of Business Administration in Healthcare Finance	MBA Healthcare Finance [Part-Time Online]	<i>Postgraduate Certificate in Healthcare Finance [60 Credits] Postgraduate Diploma in Healthcare Finance [120 Credits]</i>	22 nd November 2017	January 2018 - January 2023
Master of Science in Accounting and Finance	MSc Accounting and Finance	<i>Postgraduate Certificate in Accounting and Finance [60 Credits]</i>	17 th July 2014	September 2014 - September 2019

		<i>Postgraduate Diploma in Accounting and Finance</i> [120 Credits]		
		<i>Postgraduate Certificate in Business</i> [60 Credits] <i>Postgraduate Certificate in Business and Digital Studies</i> [60 Credits]	5 th July 2018 (re)	September 2018 - September 2023
	MSc Accounting and Finance [Top-Up]	-	17 th July 2014	September 2014 - September 2019
			5 th July 2018 (re)	September 2018 - September 2023
	MSc Accounting and Finance [ADAF]	<i>Postgraduate Certificate in Business</i> [60 Credits] <i>Postgraduate Certificate in Business and Digital Studies</i> [60 Credits] <i>Advanced Diploma in Accounting & Finance</i> [120 Credits]	5 th July 2018	September 2018 - September 2023
Master of Science in Applied Data Analytics	Digital and Technology Solutions Specialist (Data Analytics) Level 7 Integrated Degree Apprenticeship	<i>Postgraduate Certificate in Applied Data Analytics</i> [60 Credits] <i>Postgraduate Diploma in Applied Data Analytics</i> [120 Credits]	9 th July 2020	July 2020 - July 2025
	MSc Applied Data Analytics			
Master of Science in Applied Data Science for Business	MSc Applied Data Science for Business	<i>Postgraduate Certificate in Applied Data Science for Business</i> [60 Credits] <i>Postgraduate Diploma in Applied Data Science for Business</i> [120 Credits]	5 th July 2018	September 2018 - September 2023
Master of Science in Management	MSc Management	<i>Postgraduate Certificate in Management</i> [60 Credits] <i>Postgraduate Diploma in Management</i> [120 Credits]	6 th September 2012	September 2012 – September 2017
			25 th November 2015 (re)	January 2016 – January 2021
			9 th July 2020 (re)	July 2020 -

				July 2025
Master of Science in Management with Data Analytics	MSc Management with Data Analytics	<i>Postgraduate Certificate in Management</i> [60 credits] <i>Postgraduate Diploma in Management with Data Analytics</i> [120 credits]	11 th March 2021	March 2021 – March 2026
Master of Science in Management with Project Management	MSc Management with Project Management	<i>Postgraduate Certificate in Management</i> [60 Credits] <i>Postgraduate Diploma in Management with Project Management</i> [120 Credits]	6 th September 2012	September 2012 – September 2017
			25 th November 2015 (re)	January 2016 – January 2021
			9 th July 2020 (re)	July 2020 - July 2025
Bachelor of Science (Honours) in Nursing (Adult)	Registered Nurse Degree (NMC 2018) Level 6 Apprenticeship (Adult)	<i>Certificate of Higher Education (Health Studies)</i> [120 Credits] <i>Foundation Degree Nursing Associate</i> [240 Credits] <i>Bachelor of Science in Nursing (Adult)</i> [300 Credits]	12 th March 2020	September 2020 - September 2025
	BSc (Hons) Nursing (Adult) [Pre-Registration Nursing]			
Bachelor of Science (Honours) in Nursing (Children’s)	Registered Nurse Degree (NMC 2018) Level 6 Apprenticeship (Child)	<i>Certificate of Higher Education (Health Studies)</i> [120 Credits] <i>Foundation Degree Nursing Associate</i> [240 Credits] <i>Bachelor of Science in Nursing (Children’s)</i> [300 Credits]	12 th March 2020	September 2020 - September 2025
	BSc (Hons) Nursing (Children’s) [Pre-Registration Nursing]			
Bachelor of Science (Honours) in Nursing (Mental Health)	Registered Nurse Degree (NMC 2018) Level 6 Apprenticeship (Mental Health)	<i>Certificate of Higher Education (Health Studies)</i> [120 Credits] <i>Foundation Degree Nursing Associate</i> [240 Credits]	12 th March 2020	September 2020 - September 2025
	BSc (Hons) Nursing (Mental Health) [Pre-Registration Nursing]			

		<i>Bachelor of Science in Nursing (Mental Health)</i> [300 Credits]		
Foundation Degree Nursing Associate	Foundation Degree Nursing Associate [FDNA]	<i>Certificate of Higher Education (Health Studies)</i> [120 Credits]	4 th July 2019	October 2019 - October 2024
Master of Science in Healthcare Leadership	MSc Healthcare Leadership	<i>Postgraduate Certificate in Healthcare Leadership</i> [60 Credits]	25 th November 2015	January 2016 - January 2021
		<i>Postgraduate Diploma in Healthcare Leadership</i> [120 Credits]	12 th November 2020 (re)	January 2021 - January 2026
Graduate Certificate in Animal Therapy	Graduate Certificate in Animal Therapy	-	12 th December 2013	March 2014 - March 2019
			29 th November 2018 (re)	January 2019 - January 2024
Pathway to Higher Education Certificate in Health	Pathway to Higher Education Certificate in Health	-	14 th December 2011	January 2012 - January 2017
			13 th July 2017 (re)	September 2017 - September 2022
Masters in Chiropractic	Integrated Masters in Chiropractic (4 Year Programme) [MChiro]	<i>Certificate of Higher Education (Health Studies)</i> [120 Credits] <i>Diploma of Higher Education (Health Studies)</i> [240 Credits] <i>Bachelor of Science (Honours) in Health Studies</i> [360 Credits]	16 th May 2013	May 2013 - May 2018
			5 th July 2018 (re)	September 2018 - September 2023
	Integrated Masters in Chiropractic (5 Year Programme) [MChiro]	<i>Certificate of Higher Education (Health Studies)</i> [120 Credits] <i>Diploma of Higher Education (Health Studies)</i> [240 Credits] <i>Bachelor of Science (Honours) in Health Studies</i> [360 Credits]	16 th May 2013	May 2013 - May 2018
			5 th July 2018 (re)	September 2018 - September 2023

Master of Science in Animal Manipulation (Chiropractic)	MSc Animal Manipulation	<i>Postgraduate Certificate in Animal Manipulation</i> [60 Credits]	12 th December 2013	January 2014 - January 2019
		<i>Postgraduate Diploma in Animal Manipulation</i> [120 Credits]	29 th November 2018 (re)	January 2019 - January 2024 (re)
Master of Science in Animal Manipulation (Osteopathy)	MSc Animal Manipulation (Osteopathy)	<i>Postgraduate Certificate in Animal Manipulation (Osteopathy)</i> [60 Credits]	12 th December 2013	January 2014 - January 2019
		<i>Postgraduate Diploma in Animal Manipulation (Osteopathy)</i> [120 Credits]	29 th November 2018 (re)	January 2019 - January 2024 (re)
Master of Science in Psychology [Conversion]	MSc Psychology [Conversion]	<i>Postgraduate Certificate in Psychology</i> [60 Credits]	25 th November 2015	September 2016 - September 2021
		<i>Postgraduate Diploma in Psychology</i> [120 Credits]	7 th July 2021 (re)	September 2021 – September 2026
	MSc Psychology [Conversion] [Online]	<i>Postgraduate Certificate in Psychology</i> [60 Credits] <i>Postgraduate Diploma in Psychology</i> [120 Credits]	22 nd March 2018	September 2018 - September 2023
Postgraduate Certificate in Learning & Teaching	Postgraduate Certificate in Learning & Teaching [PGCLT]	-	29 th November 2018	February 2019 - February 2024
Postgraduate Certificate in Project Management	Postgraduate Certificate in Project Management	-	11 th March 2021	May 2021 – May 2025

Programmes on Teach Out						
Award Title	Programme Title/s	Associated Exit Awards	Date/s of Approval by Academic Council	Validated Period/s	Date of Withdrawal / Suspension	
Certificate of Higher Education (Legal Studies)	Certificate of Higher Education (Legal Studies)	-	27 th February 2014	September 2014 - September 2019	5 th July 2018	
	Certificate of Higher Education (Legal Studies) [Distance Learning]		27 th February 2014	September 2014 - September 2019	27 th September 2018	
Certificate of Higher Education (Legal Services)	Paralegal Level 3 Apprenticeship	-	13 th July 2016	September 2016 - September 2021	Re-Validated as <i>Certificate of Higher Education (Law & Legal Practice)</i>	
Graduate Diploma in Law	Graduate Diploma in Law	-	16 th July 2015	September 2015 - September 2020	4 th July 2019	
Bachelor of Law (Honours)	LLB (Hons)	<i>Certificate of Higher Education (Legal Studies) [120 Credits]</i> <i>Diploma of Higher Education (Legal Studies) [240 Credits]</i> <i>Bachelor of Science in Law [300 Credits]</i>	18 th December 2008	September 2009 - September 2014	27 th September 2018	
			27 th February 2014 (re)	September 2014 - September 2019		
	LLB (Hons) [Distance Learning]		18 th December 2008	September 2009 - September 2014	5 th July 2018	
			27 th February 2014 (re)	September 2014 - September 2019		
	Graduate LLB (Hons)		-	4 th July 2013	July 2013 - July 2018	27 th September 2018
				5 th July 2018 (re)	September 2018 - September 2023	
Bachelor of Law (Honours) in Business Law	LLB (Hons) Business Law	<i>Certificate of Higher Education (Legal Studies) [120 Credits]</i> <i>Diploma of Higher Education</i>	18 th December 2008	September 2009 - September 2014	27 th September 2018	

		<i>(Legal Studies)</i> [240 Credits] <i>Bachelor of Science in Business Law</i> [300 Credits]			
Bachelor of Law (Honours) in International Commercial Law	LLB (Hons) International Commercial Law	<i>Certificate of Higher Education (Legal Studies)</i> [120 Credits] <i>Diploma of Higher Education (Legal Studies)</i> [240 Credits] <i>Bachelor of Science in International Commercial Law</i> [300 Credits]	27 th February 2014	September 2014 - September 2019	13 th July 2017
Bachelor of Law (Honours) in Legal Practice	LLB (Hons) Legal Practice [Solicitor Apprenticeship Level 7]	<i>Certificate of Higher Education (Legal Practice)</i> [120 Credits] <i>Diploma of Higher Education (Legal Practice)</i> [240 Credits] <i>Bachelor of Science in Legal Practice</i> [300 Credits]	13 th July 2016	September 2016 - September 2021	Re-Validated as <i>LLB (Hons) Law & Legal Practice</i>
Master of Laws in Chinese Business Law	LLM Chinese Business Law	<i>Postgraduate Certificate in Chinese Business Law</i> [60 Credits] <i>Postgraduate Diploma in Chinese Business Law</i> [120 Credits]	1 st December 2016	January 2017 - September 2018	-
Master of Laws in Chinese Finance and Investment Law	LLM Chinese Finance and Investment Law	<i>Postgraduate Certificate in Chinese Finance and Investment Law</i> [60 Credits] <i>Postgraduate Diploma in Chinese Finance and Investment Law</i> [120 Credits]	1 st December 2016	January 2017 - September 2018	-
Master of Laws in Chinese Public Law and Human Rights	LLM Chinese Public Law and Human Rights	<i>Postgraduate Certificate in Chinese Public Law and Human Rights</i> [60 Credits] <i>Postgraduate Diploma in Chinese Public Law and Human Rights</i> [120 Credits]	1 st December 2016	January 2017 - September 2018	-

Master of Laws in Financial Regulation and Compliance	LLM Financial Regulation and Compliance [Online]	<i>Postgraduate Certificate in Financial Regulation and Compliance</i> [60 Credits] <i>Postgraduate Diploma in Financial Regulation and Compliance</i> [120 Credits]	25 th October 2013	September 2013 - September 2018	5 th July 2018 (Suspension)
Master of Laws in International Business Law	LLM International Business Law [Online]	<i>Postgraduate Certificate in International Business Law</i> [60 Credits] <i>Postgraduate Diploma in International Business Law</i> [120 Credits]	25 th October 2013	September 2013 - September 2018	5 th July 2018 (Suspension)
Master of Laws in International and Comparative Tax Law	LLM International and Comparative Tax Law	<i>Postgraduate Certificate in International and Comparative Tax Law</i> [60 Credits] <i>Postgraduate Diploma in International and Comparative Tax Law</i> [120 Credits]	25 th October 2013	September 2013 - September 2018	5 th July 2018
Master of Laws in International Corporate Law and Practice	LLM International Corporate Law and Practice	<i>Postgraduate Certificate in International Corporate Law and Practice</i> [60 Credits] <i>Postgraduate Diploma in International Corporate Law and Practice</i> [120 Credits]	1 st December 2016	January 2017 - September 2018	5 th July 2018
Master of Laws in International Dispute Resolution and Arbitration Law	LLM International Dispute Resolution and Arbitration Law	<i>Postgraduate Certificate in International Dispute Resolution and Arbitration Law</i> [60 Credits] <i>Postgraduate Diploma in International Dispute Resolution and Arbitration Law</i> [120 Credits]	1 st December 2016	January 2017 - September 2018	5 th July 2018 (Suspension of Online Mode)
	LLM International Dispute Resolution and Arbitration Law [Online]				

Master of Laws in The Law of Business Taxation	LLM The Law of Business Taxation	<i>Postgraduate Certificate in The Law of Business Taxation</i> [60 Credits] <i>Postgraduate Diploma in The Law of Business Taxation</i> [120 Credits]	1 st December 2016	January 2017 - September 2018	5 th July 2018
Master of Laws in The Law of Investigations	LLM The Law of Investigations	<i>Postgraduate Certificate in The Law of Investigations</i> [60 Credits] <i>Postgraduate Diploma in The Law of Investigations</i> [120 Credits]	1 st December 2016	January 2017 - September 2018	-
Master of Laws in UK and International Banking Law	LLM UK and International Banking Law	<i>Postgraduate Certificate in UK and International Banking Law</i> [60 Credits]	1 st December 2016	January 2017 - September 2018	5 th July 2018 (Suspension of Online Mode)
	LLM UK and International Banking Law [Online]	<i>Postgraduate Diploma in UK and International Banking Law</i> [120 Credits]			
Master of Laws	LLM [Law Conversion]	-	27 th July 2017	September 2017 - September 2022	4 th July 2019
Master of Arts in Law with Business	MA Law with Business	<i>Postgraduate Certificate in Business and Management</i> [60 Credits]	1 st July 2011	October 2011 - December 2015	Re-Validated as LLM Commercial Legal Practice
			18 th November 2015 (re)	January 2016 - January 2021	
	MA LPC with Business	<i>Postgraduate Certificate in Business and Management</i> [60 Credits]	1 st July 2011	October 2011 - December 2015	
			18 th November 2015 (re)	January 2016 - January 2021	
			11 th March 2021 (re)	February 2021 – August 2022	
Bachelor of Business Administration	Chartered Manager Degree (Business Administration) Apprenticeship	<i>Certificate of Higher Education (Business Studies)</i> [120 Credits] <i>Diploma of Higher Education (Business Studies)</i> [240 Credits]	13 th December 2012	January 2013 - January 2018	18 th August 2020
			22 nd November 2018 (ext)	January 2018 - July 2018	Re-Validated as

		<i>Bachelor of Business Administration</i> [300 Credits]			<i>BSc (Hons) Applied Management</i>
Bachelor of Science (Honours) in Accounting and Finance	BSc (Hons) Accounting and Finance [Top-Up]	-	24 th May 2016	September 2016 - September 2021	18 th August 2020
	BSc (Hons) Accounting and Finance [Online]	<i>Certificate of Higher Education (Accounting & Finance)</i> [120 Credits] <i>Diploma of Higher Education (Accounting & Finance)</i> [240 Credits] <i>Bachelor of Laws in Accounting & Finance</i> [300 Credits]	13 th July 2017	September 2017 - September 2020	
	BSc (Hons) Accounting and Finance [Online Top-Up]		13 th July 2017	September 2017 - September 2020	
Bachelor of Science (Honours) in Banking and Finance	BSc (Hons) Banking and Finance	<i>Certificate of Higher Education (Banking & Finance)</i> [120 Credits] <i>Diploma of Higher Education (Banking & Finance)</i> [240 Credits] <i>Bachelor of Laws in Banking & Finance</i> [300 Credits]	14 th December 2011	January 2012 - January 2017	24 th February 2017
			13 th July 2016 (re)	September 2016 - September 2021	18 th August 2020
	BSc (Hons) Banking and Finance [Top-Up]	-	24 th May 2016	September 2016 - September 2021	
	BSc (Hons) Banking and Finance [Online]	<i>Certificate of Higher Education (Banking & Finance)</i> [120 Credits] <i>Diploma of Higher Education (Banking & Finance)</i> [240 Credits] <i>Bachelor of Laws in Banking & Finance</i> [300 Credits]	26 th March 2015	March 2015 - March 2020	
			13 th July 2016 (re)	September 2016 - September 2021	

Bachelor of Science (Honours) in Business Management	BSc (Hons) Business Management	<i>Certificate of Higher Education (Business Studies) [120 Credits]</i> <i>Diploma of Higher Education (Business Studies) [240 Credits]</i> <i>Bachelor of Laws in Business Management [300 Credits]</i>	13 th May 2010	September 2010 - September 2015	4 th November 2016
	BSc (Hons) Business Management [Top-Up]		14 th October 2015	September 2015 - September 2020	18 th August 2020
	BSc (Hons) Business Management [Online]	<i>Certificate of Higher Education (Business Studies) [120 Credits]</i> <i>Diploma of Higher Education (Business Studies) [240 Credits]</i> <i>Bachelor of Laws in Business Management [300 Credits]</i>	13 th July 2017	September 2017 - September 2020	
	BSc (Hons) Business Management [Online Top-Up]		13 th July 2017	September 2017 - September 2020	
	BSc (Hons) Business Management with Finance	<i>Certificate of Higher Education (Business Studies) [120 Credits]</i> <i>Diploma of Higher Education (Business Studies) [240 Credits]</i> <i>Bachelor of Laws in Business Management with Finance [300 Credits]</i>	13 th May 2010	September 2010 - September 2015	
Bachelor of Science (Honours) in Business Management with Finance	BSc (Hons) Business Management with Finance		14 th October 2015 (re)	September 2015 - September 2020	18 th August 2020
Bachelor of Science (Honours) International Hospitality Management	BSc (Hons) International Hospitality Management [Top-Up]	-	13 th July 2016	September 2016 - September 2021	22 nd March 2018
Bachelor of Science (Honours) in Professional Accounting	BSc (Hons) Professional Accounting	<i>Certificate of Higher Education (Business Studies) [120 Credits]</i>	29 th July 2010	September 2010 - September 2015	4 th November 2016

		<i>Diploma of Higher Education (Business Studies) [240 Credits]</i> <i>Bachelor of Laws in Professional Accounting [300 Credits]</i>			
International Pre-Masters Diploma in Business Management	International Pre-Masters Diploma in Business Management		26 th May 2011	September 2011 - September 2016	22 nd March 2018
		-	13 th July 2016 (re)	September 2016 - September 2021 (re)	
International Master of Business Administration	International MBA [iMBA]	<i>Postgraduate Certificate in Business Administration [60 Credits]</i> <i>Postgraduate Diploma in Business Administration [120 Credits]</i>	16 th July 2015	September 2015 - September 2020	18 th August 2020
Master of Science in Applied Taxation	MSc Applied Taxation	<i>Postgraduate Certificate in Applied Taxation [60 Credits]</i> <i>Postgraduate Diploma in Applied Taxation [120 Credits]</i>	4 th August 2011	June 2011 - June 2016	4 th November 2016
Master of Science in Financial Leadership	MSc Financial Leadership	<i>Postgraduate Certificate in Financial Leadership [60 Credits]</i> <i>Postgraduate Diploma in Financial Leadership [120 Credits]</i>	9 th October 2014	September 2014 - September 2019	5 th July 2018
Master of Science in International Marketing	MSc International Marketing	<i>Postgraduate Certificate in International Marketing [60 Credits]</i> <i>Postgraduate Diploma in International Marketing [120 Credits]</i>	6 th September 2012	September 2012 – September 2017	5 th July 2018
			13 th July 2016 (re)	September 2016 – September 2021	18 th August 2020
Master of Science in Management	MSc Management [Online]	<i>Postgraduate Certificate in Management [60 Credits]</i>	24 th November 2015	January 2016 – January 2021	18 th August 2020

		<i>Postgraduate Diploma in Management [120 Credits]</i>			
Master of Science in Management with Finance	MSc Management with Finance	<i>Postgraduate Certificate in Management with Finance [60 Credits]</i>	6 th September 2012	September 2012 – September 2017	9 th July 2020
		<i>Postgraduate Diploma in Management with Finance [120 Credits]</i>	25 th November 2015 (re)	January 2016 – January 2021	
Master of Science in Professional Human Resources	MSc Professional HR	<i>Postgraduate Certificate in Professional Human Resources [60 Credits]</i> <i>Postgraduate Diploma in Professional Human Resources [120 Credits]</i>	14 th December 2011	January 2012 - January 2017	24 th February 2017
Postgraduate Certificate in Education	Postgraduate Certificate in Education [PGCE]	-	23 rd March 2017	August 2017 - August 2022	22 nd March 2018
Postgraduate Certificate in Professional Higher Education	Postgraduate Certificate in Professional Higher Education [PGCPHE]	-	1 st December 2016	January 2017 - January 2022	5 th November 2019
Anaesthetic Award for Registered Nurses	Anaesthetic Award for Registered Nurses	-	24 th March 2016	May 2016 - May 2021	18 th August 2020
Bachelor of Science (Honours) in Nursing	BSc (Hons) Nursing [Diploma to Degree]	-	24 th May 2012	September 2012 - September 2017	Re-validated as <i>BSc (Hons) Healthcare Practice [Diploma to Degree]</i>
Bachelor of Science (Honours) in Healthcare Practice	BSc (Hons) Healthcare Practice [Diploma to Degree]	-	13 th July 2017	September 2017 - September 2022	8 th March 2019

Facilitating Teaching, Learning and Assessment in Practice Level 6	Facilitating Teaching, Learning and Assessment in Practice Level 6 (Mentorship)	-	14 th October 2015	October 2015 - October 2020	18 th August 2020
Leading & Managing Teaching, Learning & Assessment in Practice Level 7	Leading & Managing Teaching, Learning & Assessment in Practice Level 7 (Mentorship)	-	14 th October 2015	October 2015 - October 2020	18 th August 2020
Higher Education Certificate in Health and Social Care	Higher Education Certificate in Health and Social Care	-	13 th July 2017	September 2017 - September 2022	8 th March 2019
Postgraduate Certificate in Health Service Leadership	Postgraduate Certificate in Health Service Leadership	-	28 th February 2013	September 2013 - September 2018	24 th February 2017
Specialised Practice in Vascular Nursing Care	Specialised Practice in Vascular Nursing Care	-	13 th July 2016	September 2016 - September 2021	18 th August 2020
Vascular Nursing Care	Vascular Nursing Care	-	13 th July 2016	September 2016 - September 2021	18 th August 2020
Bachelor of Science (Honours) in Psychology	BSc (Hons) Psychology	<i>Certificate of Higher Education (Health Studies) [120 Credits]</i>	<i>24th May 2012</i>	<i>September 2012 - September 2017</i>	5 th November 2019
		<i>Diploma of Higher Education (Health Studies) [240 Credits]</i> <i>Bachelor of Laws in Psychology [300 Credits]</i>	13 th July 2017	September 2017 - September 2022 (re)	
Masters in Clinical Dentistry (Endodontology)	MClinDent (Endodontology)	<i>Postgraduate Certificate in Clinical Dentistry (Endodontology) [60 Credits]</i> <i>Postgraduate Diploma in Clinical Dentistry (Endodontology) [120 Credits]</i>	25 th October 2013	January 2014 - January 2019	-
Masters in Clinical Dentistry (Implantology)	MClinDent (Implantology)	<i>Postgraduate Certificate in Clinical Dentistry (Implantology) [60 Credits]</i> <i>Postgraduate Diploma in Clinical Dentistry (Implantology)</i>	25 th October 2013	January 2014 - January 2019	

		[120 Credits]			
Masters In Clinical Dentistry (Oral Surgery)	MCLinDent (Oral Surgery)	<i>Postgraduate Certificate in Clinical Dentistry (Oral Surgery)</i> [60 Credits] <i>Postgraduate Diploma in Clinical Dentistry (Oral Surgery)</i> [120 Credits]	25 th October 2013	January 2014 - January 2019	
Masters in Clinical Dentistry (Orthodontics and Dentofacial Orthopaedics)	MCLinDent (Orthodontics and Dentofacial Orthopaedics)	<i>Postgraduate Certificate in Clinical Dentistry (Orthodontics and Dentofacial Orthopaedics)</i> [60 Credits] <i>Postgraduate Diploma in Clinical Dentistry (Orthodontics and Dentofacial Orthopaedics)</i> [120 Credits]	25 th October 2013	January 2014 - January 2019	
Masters in Clinical Dentistry (Periodontology)	MCLinDent (Periodontology)	<i>Postgraduate Certificate in Clinical Dentistry (Periodontology)</i> [60 Credits] <i>Postgraduate Diploma in Clinical Dentistry (Periodontology)</i> [120 Credits]	25 th October 2013	January 2014 - January 2019	
Masters in Clinical Dentistry (Restorative and Cosmetic Dentistry)	MCLinDent (Restorative and Cosmetic Dentistry)	<i>Postgraduate Certificate in Clinical Dentistry (Restorative and Cosmetic Dentistry)</i> [60 Credits] <i>Postgraduate Diploma in Clinical Dentistry (Restorative and Cosmetic Dentistry)</i> [120 Credits]	25 th October 2013	January 2014 - January 2019	
Master of Science in Chiropractic (Paediatrics)	MSc Chiropractic (Paediatrics)	<i>Postgraduate Certificate in Chiropractic (Paediatrics)</i>	25 th October 2013	January 2014 - January 2019	-

		[60 Credits] <i>Postgraduate Diploma in Chiropractic (Paediatrics)</i> [120 Credits]			
Master of Science in Health Psychology	MSc Health Psychology	<i>Postgraduate Certificate in Health Psychology</i> [60 Credits] <i>Postgraduate Diploma in Health Psychology</i> [120 Credits]	26 th March 2015	September 2015 - September 2020	27 th September 2018

Schedule C: Awards made under Agreement with other Awarding Bodies

Qualification Title	Post-Nominal	Date of Approval	Start date	Date of Suspension
Legal Practice Course	LPC	March 2010	Sept 2010	Aug 2025
Bar Vocational Course	BVC	Sept 1996	Sept 1997	Sept 2010
Bar Professional Training Course	BPTC		Sept 2010	Aug 2020
Graduate Diploma in Law	GDL	March 2010 Revalidated 16/07/2015	Sept 2010	Sept 2020

Schedule D: General Admissions Requirements

General Admissions Requirements

1. Applicants must satisfy the admission requirements of the programme for which they have applied.
2. Applicants for Law School programmes whose first language is not English and who have not been taught and assessed in the English language throughout their educational career or at degree level, shall be required to provide certified proof of ability in written and spoken English to, at least, IELTS level 6.5 or equivalent. Higher requirements may be specified in the programme regulations for individual programmes.
3. Applicants for postgraduate School of Business and Technology programmes whose first language is not English and who do not hold an honours degree that was delivered in English, shall be required to provide certified proof of ability in written and spoken English to, at least, IELTS level 6.5 or equivalent. Higher requirements may be specified in the programme regulations for individual programmes.
4. Applicants for undergraduate School of Business and Technology programmes whose first language is not English and who do not hold an honours degree that was delivered in English, shall be required to provide certified proof of ability in written and spoken English to, at least, IELTS level 6.0 (overall) or equivalent. This applies to entry at all undergraduate levels. Higher requirements may be specified in the programme regulations for individual programmes. In addition, students with an overall IELTS of 6.0 or equivalent shall be required to undertake a compulsory, additional, in-session English course during the first term of their studies.
5. Applicants for School of Health programmes whose first language is not English and who have not been taught and assessed in the English language throughout their educational career or at degree level, shall be required to provide certified proof of ability in written and spoken English to, at least, IELTS level 6.5 or equivalent. Higher requirements may be specified in the programme regulations for individual programmes.
6. Applicants for School of Nursing programmes whose first language is not English and who have not been taught and assessed in the English language throughout their educational career or at degree level, shall be required to provide certified proof of ability in written and spoken English to, at least, IELTS level 6.5 or equivalent. Higher requirements may be specified in the programme regulations for individual programmes.
7. Any student in respect of whom it becomes apparent that their ability in the English language is not at the required level for successful completion of the programme, may be required by the Head of Programmes to take an English language proficiency test. If the result of the test reveals that the student's standard of English is below that required for admission, the student may be required to take action, at their own cost, to remedy the deficiency, within timescales agreed by the head of programmes, or otherwise to leave the programme.

8. A candidate for a higher degree shall be an honours graduate or equivalent.
9. In interpreting equivalence between qualifications reference must be made to the UCAS database, which shall be the final arbiter in case of dispute.

Schedule E: Delegations under these Regulations

The Academic Council under GARs, Part A, Paragraph 8 has delegated authority under the following regulations:

1. The Academic Council has delegated authority to approve such non-award courses as permitted under GARs, Part D, Paragraphs 7 (c and d), to the Education and Standards Committee. By the terms of the delegation the Education and Standards Committee shall:
 - (a) not approve programmes or courses which lead to an award of BPP University under GARs, Part B or which carry a value of more than thirty credits in total.
 - (b) where it is proposed that a short course should carry credit towards any award bearing programme, secure the endorsement of the Board of Examiners for all relevant award programmes, including approval by the external examiner members (this may be accomplished where appropriate through proceeding by circulation).
 - (c) report to the Academic Council, at the first available opportunity, on short courses approved, the terms of their approval and where any proposal that a course carries credit on an award bearing programme of study, the endorsement by the relevant Board of Examiners.
2. The Academic Council has delegated authority to approve individual modules as permitted under GARs, Part D, Paragraph 7 (e) to the Education and Standards Committee. By the terms of the delegation the Education and Standards Committee shall:
 - (a) take advice from an external verifier and from the head of programmes or programme leader, as appropriate, for the programme(s) concerned to satisfy itself that the standards of awards directly affected by the proposal and the interests and rights of students registered on the relevant programme, and on other programmes directly affected by the proposal are reasonably safeguarded.
 - (b) formally report any such change to the Academic Council with reference to the programme handbook.
3. The Academic Council has delegated authority to approve such modifications as permitted under GARs, Part D, Paragraph 7 (f) to the dean of the relevant school. By the terms of the delegation the dean shall:
 - (a) not approve any modifications which have been determined by the Director of Academic Quality & Policy to fall rightly under GARs, Part D, Paragraph 7 (g).
 - (b) take advice from the head of programmes or programme leader, as appropriate, for the relevant programme to satisfy themselves that the standards of awards directly affected by the proposal and the interests and rights of students registered on the relevant programme, and on other programmes directly affected by the proposed modification, are reasonably safeguarded.

4. formally report any such change to the Director of Academic Quality & Policy, or nominee with reference to the programme handbook.
5. The Academic Council has delegated authority to approve such modifications as permitted under GARs, Part D, Paragraph 7 (g) to the Education and Standards Committee. By the terms of the delegation the Education and Standards Committee shall:
 - (a) take advice from the head of programmes or programme leader, as appropriate, for the relevant programme to satisfy itself that the standards of awards directly affected by the proposal and the interests and rights of students registered on the relevant programme, and on other programmes directly affected by the proposed modification, are reasonably safeguarded.
 - (b) formally report any such change to the Academic Council with reference to the programme handbook.
6. The Academic Council has delegated authority to determine disputes under GARs, Part D, Paragraph 7 to the Director of Academic Quality & Policy. By the terms of the delegation the Director of Academic Quality & Policy shall:
 - (a) give due regard to safeguarding the standards of awards of BPP University, the interests and rights of students, and the quality of provision on programmes which may be directly affected by the proposal.
 - (b) provide an efficient and effective final decision and not be bound to give reasons for the decision.
7. The Academic Council has delegated authority to determine disputes under GARs, Part F, Paragraph 5 to the Deputy Vice-Chancellor. By the terms of the delegation the Deputy Vice-Chancellor shall:
 - (a) give due regard to safeguarding the integrity of BPP University's recruitment policies and procedures.
 - (b) give due regard to the needs and legitimate interests of applicants and prospective students.
 - (c) provide an efficient and effective final decision and give clear reasoning for the decision.
8. The Academic Council has delegated authority under GARs, Part A, Paragraph 8 to the Education and Standards Committee to approve all new additions to, or modifications of, the sub-regulatory instruments listed in [Schedule A](#) of the General Academic Regulations. By the terms of the delegation the Education and Standards Committee shall:
 - (a) report to the Academic Council, at the next available opportunity through the Director of Academic Quality & Policy, all alterations that the Committee has approved to the sub-regulatory instruments.

- (b) once a year, provide each member of the Academic Council with a consolidated version of the approved sub-regulatory instruments including all alterations approved by the Committee in the previous year.
 - (c) seek the advice of the Academic Council in any area of procedure, policy or guidance where the Academic Council has been deemed to have authority by resolution of the Board of Directors on 12 November 2007, and where the Committee considers that possible controversy or impact on perceptions of standards of academic quality may require the approval of the Council.
 - (d) give due regard to safeguarding the standards of awards of BPP University, the interests and rights of students, and the quality of provision on programmes which may be directly affected by the sub-regulatory instrument.
9. The Academic Council has delegated authority under GARs, Part I, Paragraph 36 to the Academic Regulations and Awards Committee to approve the recommendations from Boards of Examiners on student results, awards and classifications, and the conferment of University awards.
10. The Academic Council has delegated authority under GARs, Part M to the Academic Regulations and Awards Committee to approve the establishment and termination of collaborative provision.

Schedule F: Derogations from the General Academic Regulations Governing Awards

GARs Part C: Programmes of Study

- (1) GDL Part-Time Students: Derogation from the maximum completion time of 4 years to allow for an extension of one further year for part-time students, as permitted by the professional bodies for the programme.
- (2) GDL Full-Time Students: derogation from the maximum completion time of 4 years for full-time students to enable compliance with the requirements of the professional bodies that the programme must be completed in three years, subject to the extension by one further year in exceptional circumstances.
- (3) Graduate LLB: Derogation from including APL in the maximum completion period. Rationale - the 360 credits of this degree comprise:
 - (a) the student's first degree which is a prerequisite for entry to the GDL (or in exceptional circumstances APEL equivalent to an undergraduate degree). Students are awarded 120 credits for this APL (whether APCL or APEL).
 - (b) the GDL (180 credits).
 - (c) a further 60 credits undertaken after completion of the GDL.

Students on the Graduate LLB complete stages (b) and (c) above with BPP University. The programme is to be treated as a Graduate Diploma with a maximum time limit of 4 years, which starts at (b) above, i.e. from the start of the GDL and does not include the APL at (a) above.

- (4) LPC and LLM Legal Practice (Solicitors): Derogation to allow 5-credit modules for the following modules: Professional Conduct and Regulation (Level 7); Advocacy (Level 7); Interviewing and Advising (Level 7); Practical Legal Research and Writing (Level 7); Drafting (Level 7); Wills and Administration of Estates (Level 7).
- (5) LPC: Derogation from maximum completion time of four years for full time students. Rationale – LPC students have five years from the point of their first LPC assessment to complete the programme, and not five years from the point of LPC registration.
- (6) BVC/BPTC: Derogation from paragraph 9 / Table 1 which requires a minimum completion time of 2 terms and maximum 4 years. Rationale - The BSB requires a minimum study period of 1 academic year and a maximum of 3 years for full time students and 4 years for part time students.
- (1) LLM Legal Practice (Barristers): Derogation from Table 1, in relation to the maximum term for taught Master's and Post-Graduate Diplomas, to comply with the following Bar Standards Board (BSB) requirement:

"When a full-time candidate commences the BPTC in September of a specific academic year their anticipated completion date is within that academic year. For a part-time candidate, their anticipated completion date is the following academic year. For these purposes an academic year comprises the cycle of first sit assessments and referred or deferred assessments immediately following the first sit assessments. For both full and part-time students, the course must normally be completed within a maximum of three years of the expected completion date. The maximum time limit exists to avoid BPTC graduates proceeding to pupillage with "stale" knowledge.

For either full-time or part-time students who have documented mitigating circumstances that have been accepted through their Provider's usual mitigating circumstances procedures, and who are still within the maximum number of sits permitted by the BSB, the maximum time limit may be exceeded at the discretion of the BSB to the next available sit only. Application to the BSB to extend the maximum time limit should be made by the course provider submitting evidence of the mitigating circumstances process and decision as soon as that process is complete."

- (2) BPTC and LLM Legal Practice (Barristers): Derogation from paragraph 11, which stipulates a minimum credit value of 10, in order to align with the BSB expectation that module credits on the BPTC should be either 6 or 12 credits, or derivatives thereof (with the exception of the credits assigned to Advocacy).
- (3) LLB (Hons), LLB (Hons) [Distance Learning], LLB (Hons) International Commercial Law: Derogation from the [GARs, Part C](#), Table 1, in relation to the maximum term of 8 years for taught Bachelor's Degree (Honours), to comply with the following Solicitors Regulation Authority (SRA) and Bar Standards Board (BSB) requirements for a Qualifying Law Degree (QLD):

Joint Academic Stage Handbook (July 2014) Appendix 4 Reg 1.3: The maximum time limit for completion of a qualifying law degree (studied either full-time, part-time or by distance learning) is 6 years.

BSB Academic Stage Book (Sept 2016) Reg 2.7: From 1 September 2011, the maximum time limit for completion of a QLD (studied either full-time, part-time or by distance learning) is six years.

- (4) BTC: Derogation from paragraph 9 / Table 1 which requires a minimum completion time of 2 terms and maximum 4 years. Rationale - The BSB's Curriculum and Assessment Strategy requires a maximum of 5 years from the date of enrolment.

GARs Part F: Admission and Registration

- (1) GDL: Derogation from the attendance requirement because attendance is not mandatory on the GDL.
- (2) Graduate LLB: Derogation from the attendance requirement because attendance is not mandatory on the Graduate LLB.

- (3) LLB and LLB (International Commercial Law): Derogation from the attendance requirement for **distance learning students only**. Rationale:
- (a) students have the option of on-line lectures (which can be downloaded to MP3 and MP4) and of completing tutorials on-line and do not need to be "in attendance at the University" in order to do this.
 - (b) students are expected and encouraged to "attend" (either on-line or at the University), they are closely monitored and strong pastoral support and guidance given if a student is not attending. However, ultimately, the objective of the Distance Learning programme is to provide maximum flexibility for students in making the course compatible with other commitments. The live online tutorials are recorded and students are encouraged to review the recordings where they are not able to attend them when they take place.
- (4) BSc (Hons) Nursing [Pre Registration] and Foundation Degree Nursing Associate programmes: Derogation from paragraph 27, to restrict the maximum permitted exemption of credit to 50%, in line with NMC expectations

GARs Part H: Examination and Assessment

- (1) Graduate LLB – final 60 credits: The Graduate LLB comprises the GDL together with a further 60 credits of modules taken after completion of the GDL. The programme structure is validated such that students undertake these final 60 credits in their own time, online, and can choose to sit the examinations at any sitting. There is no expectation, therefore, that a student will sit or submit an assessment at the next available sitting.
- (2) LLM (PLP) - final 30 credits: The LLM (PLP) comprises the BVC/BPTC or LPC together with a further 30 credits. The programme structure is validated such that students can choose to undertake these final 30 credits at any time so long as it is within the overall completion time for the programme. There is no expectation, therefore, that a student will sit or submit an assessment at the next available sitting.

GARs Part M: Collaborative Provision

- (1) Masters in Clinical Dentistry – Types of Collaboration: A Validation Agreement was approved on 21st November 2018, enabling BPP University and the College of Dentistry to enter into the validation arrangement to deliver the Masters in Clinical Dentistry programme.

Manual of Policies and Procedures Part H: Examination and Assessment

Section 1: Assessment Rules: Postgraduate Awards

- (1) LPC: Derogation to allow the requirements of the accrediting body to take precedence over those of the University where such regulations are in conflict.

Where the accrediting body's regulations are silent those of the University shall prevail.

- (2) BVC/BPTC/BTC: Derogation to allow requirements of the accrediting body to take precedence over those of the University where such regulations are in conflict. Where the accrediting body's regulations are silent those of the University shall prevail.
- (3) LLM (PLP) (derogation to allow requirements of the accrediting body to take precedence): The first 120-150 credits of this programme comprise the LPC/BVC/BPTC which have specific derogations from the entire section due to regulatory requirements of the BSB/SRA as applicable.
- (4) MA (Law/ LPC with Business) and LLM Commercial Legal Practice (derogation to allow requirements of the accrediting body to take precedence): The first 120 and 150 credits of these programmes respectively comprise the BVC/BPTC or LPC which have specific derogations from the entire section due to regulatory requirements of the BSB/SRA as applicable.
- (5) MChiro: Derogation to allow a pass mark of 40% for the Level 7 credits of the Masters in Chiropractic [Integrated] award to align with sector practice for similar programmes.
- (6) MSc Accounting and Finance: Derogation to allow students to progress with more than 30 outstanding credits prior to results being known. Students will complete assessments with Association of Chartered Certified Accountants (ACCA) for stages 1 and 2 and waiting for ACCA results to be published before progression could be determined would cause significant delay in the student journey. Strict progression reviews and student support would, nonetheless, be enforced.
- (7) BTC: Derogation from paragraph 7 in relation to the requirement for a pass mark of 50%. The pass mark for the vocational learning component is set by the BSB at 60%.

Section 2: Assessment Rules: Undergraduate Awards

- (1) Graduate LLB: Derogation from paragraph 13 that requires the weighting of the marks being equivalent to the credit allocated: The Graduate LLB was validated to have 'exit velocity' which gives higher weighting to the Part 3 modules.
- (2) BSc (Hons) Nursing [Pre Registration] programmes and Foundation Degree Nursing Associate: Derogation from paragraph 9, to allow the pass mark for certain assessments to be set above the required 40% threshold.
- (3) LLB (Hons) Legal Practice derogation from paragraphs 7 - 9, and 12 - 13, relating to the credit structure of each award. The Level 4 modules of the LLB (Hons) Legal Practice lead to more than 120 credits, which puts the number of credits outside of the defined structure at each stage.

- (4) Pre-Sessional English Courses: Derogation from paragraph 15 to allow classification by way of an IELTS score as evidence for admission on to a degree programme.
- (5) Pre-Sessional English Courses: Derogation from paragraph 27 to permit only two assessment attempts, one first sit and one resit, due to the short time frame from completing the Pre-Sessional English course to starting a degree programme.

**Section 3: Assessment Rules: Graduate Certificate and Diploma Awards.
September 2014 onwards**

- (1) GDL: Derogation from the assessment rules relating to the award of a distinction to require that all assessment components are passed at the first attempt and to allow the award of a distinction at a total aggregated mark of 67%, in accordance with the requirements of the Professional Bodies.
- (2) ADAF: Derogation from the assessment rules relating to the pass mark to require that for each module the pass mark will be 50% (rather than 40% for UG) which is a condition imposed by ACCA to get the exemptions from ACCA exams.

Section 4: Deferral of Assessment Procedure

- (1) LLM (PLP) (derogation from deferral of assessment procedure): The programme is validated so that the students may undertake the final 30 credits when they see fit, so long as they complete within the overall timeframe for the programme.

GARs and Manual of Policies and Procedures Part J: External Examining

- (1) BVC/BPTC/BTC (derogation from the entire section): BPTC external examiners are appointed by the BSB.

Schedule G: Definitions

Academic Malpractice	Academic malpractice is defined as any act, or attempted act, leading to circumstances whereby a student, or another, might gain an unpermitted or unfair advantage in an examination or an assessment or in the determination of results, whether by advantaging the alleged offender or by advantaging or disadvantaging another or others, or which might otherwise undermine the integrity or reputation of the University and its examination and assessment process. Examples of academic malpractice include but are not limited to <i>plagiarism, collusion, fabrication, impersonation, misrepresentation, unauthorised possession or reference, bribery/intimidation, breach of the rubrics of assessment.</i>
Academic Misconduct	Academic misconduct is defined as any act, or attempted act, leading to circumstances whereby a student, or another, might gain an unpermitted or unfair advantage in an examination or an assessment or in the determination of results, whether by advantaging the alleged offender or by advantaging or disadvantaging another or others, or which might otherwise undermine the integrity or reputation of the University and its examination and assessment process and where there are no mitigating factors which would lead to the actions of the student to be deemed to be poor academic practice.
Academic Year	An academic year is a period of twelve months running from October to September.
Aegrotat Award	An aegrotat award may be recommended by a board of examiners where a student has been unable to provide sufficient evidence for the board to recommend an award but where the board is satisfied that except for illness, or other valid cause, the student would have reached the standard required for the award.
Anonymous Marking	The identity of students is not revealed to markers and/or to the assessment panel or examination board. There may be a point towards the end of the assessment process where anonymity ends.
AP(E)L	Accreditation of Prior (Experiential) Learning refers to the recognition of prior certified learning or non-accredited experience, usually designed to allow a candidate entry onto a programme without the traditional admissions qualifications or to permit exemptions from certain programme modules.
Appeal	An appeal is a written request by a student for the reconsideration of a determination made by an officer, board, committee or panel of the University in relation to their status, progression or achievement as a student.
Assessment	A broad term used to refer to all methods whereby a student's work may be assessed. Assessment can be <i>Diagnostic, Formative or Summative.</i>
Assessment Criteria	Based on the intended learning outcomes for the work being assessed, the knowledge, understanding and skills markers expect a student to display in the assessment task and which are taken into account in marking the work.
Assignment	A broad term for an assessment that is not an exam. An assignment will be time-based and have a specified format for the output.
A-synchronous Online Seminar	An online class which students and tutors attend asynchronously, i.e. not at the same time. A particular a-synchronous online seminar is typically open for 5 days a week and students are expected to participate in the learning activity in their own time. This is the most flexible version of seminar attendance and is especially good for students who cannot attend the timetabled classes for any reason.
Authenticity	Authenticity applies to the certainty of the submitted work being that of the student. In such cases an assessment that has a high level of security enhances authenticity, or the assessment instrument matrix has been designed in such a way to ensure that the overall result is

	based on a diet of assessments which provides reassurance that the student achieved the outcomes.
Award	A qualification or certificated credit conferred upon a student who has achieved the intended learning outcomes and passed the assessments required to meet the academic standards set by an institution for the award. Awards may be divided into modules, units or elements at various levels and with different volumes of study, each of which has attached to it intended learning outcomes and academic standards to be achieved by students in order to receive the final award.
Balance of Probabilities	Means that something is more likely than not. It does not require certainty or being sure, just that one side is more likely to be right than the other.
Blind Marking	Blind marking occurs where an assessment is marked by two markers without their identities being known to each other. For example, the second marker would not know who first-marked the work. This is designed to increase the objectivity of marking judgements.
Breach of the Rubrics of the Assessment	Breach of the Rubrics of the Assessment: <ul style="list-style-type: none"> commencing a time-constrained examination or assessment before being instructed by an invigilator to do so or continuing with an examination or assessment after being instructed by an invigilator to stop; improper annotation of open book material.
Bribery/ Intimidation	Bribery/ Intimidation is the act of attempting to influence by bribery or other unfair means an official of BPP University with the aim of affecting a student's results.
Burden of Proof	The person who has the burden of proof must provide evidence of what is alleged. For example, with mitigating circumstances and appeals, the burden is on the student to provide evidence to support their case.
Calendar Year	A calendar year is a period of twelve months running from 1st of January to 31st of December.
Candidate	A student of the University who is being considered under regulations or procedures relating to assessment or the granting of an award.
Certificates and Diplomas	A certificate or diploma may be awarded at undergraduate or postgraduate level, either as a planned exit point from a Bachelor's or Master's degree programme, or as a stand-alone award such as the Graduate Diploma in Law or the Postgraduate Diploma in Legal Practice. Certificates are usually specified at a lower level and duration of study than diplomas.
Open Book Examination	Involves allowing students access to various reference sources during the examination, e.g., textbooks, tables, or other materials.
Closed Book Examination	Students are not permitted to take notes, books or other reference material into the examination environment, relying entirely on their memory to answer the questions
Collusion	Collusion is the act of aiding, or being aided by, one or more others in the preparation of an assessment for submission where the assessment brief or invigilation instructions do not expressly permit collaboration. Collaboration within, for example, a moot or a group project that is explicitly permitted by the examination or assessment regulations does not constitute collusion. Unpermitted collusion includes: <ul style="list-style-type: none"> A student working with another person on an assessment and submitting or otherwise presenting the resulting assessment as an individual student's own work. Un-permitted collaboration in the preparation for submission of a seen assessment or communication with another student within an unseen examination.

Complaint	A complaint is the notification by a student to the University of their dissatisfaction with an aspect of service or treatment that they have received from the University. A complaint should usually include an indication as to what resolution is being sought.
Concession	A concession is the disregarding of an examination or assessment result or attempt, and means that a student's results are processed as if the assessment or examination had never been taken by the student. A concession is the acceptance on the part of an authorised body that mitigating circumstances, supported by objective and authoritative evidence, have affected a student's summative assessment and the voiding of that attempt at the assessment. The granting of a concession will not result in any increase in marks.
Condonation	Condonation refers to the award of condoned credit by a Board of Examiners for a module where the student has not reached the pass mark. Under BPP University's regulations for undergraduate awards, condoned credit may only be granted twice - once at stage one, and once at either stage two or stage three, and where the student has achieved a mark in the range 35%-39%, and has no other failed modules at the same stage eligible for condonation, and has otherwise met the intended learning outcomes. For postgraduate programmes, a student may be condoned by the Board of Examiners only once in one module, where the student has achieved a mark in the range 45%-49%, and has no other fail marks, and has otherwise met the intended learning outcomes. Condonation shall not be applied to programmes of fewer than 120 credits, to modules greater than 30 credits, to modules comprising a research project, and to modules excluded in individual programme regulations.
Contract Cheating	The act of engaging a third party like an 'essay mill', sharing websites (including essay banks), or an individual lecturer, colleague, friend or relative to complete or contribute to the student's research, assignments or examinations. Assessments must be the student's own work and such input from third parties is not permitted, unless expressly allowed under the rubrics of assessment. Contract cheating extends to a student of the University providing such services to others.
Core Module	A programme module that a student must both take and pass in order to progress.
Co-requisite Modules	Co-requisite modules are two, or more, modules which must be taken together.
Coursework	An assignment or task that is set in response to a problem or question. May be set to an individual or group. May be part of a series of pieces of coursework leading to a final summative grade.
Credit	A quantified means of expressing units of learning. Credit is awarded where there has been a verified achievement of stated learning outcomes at a specified level. Credit is quantified so that learning achieved in different programmes and modules can be broadly compared in terms of intellectual demand and relative volume. Modules carry a credit value and there are common credit values for different award programmes across higher education in England, Wales and Northern Ireland. As a rule of thumb, one credit is deemed to correspond to 10 notional learning hours - these may include direct contact time, self-study and assessment.
Deferral	A deferral is the approval for a student to defer sitting an examination or assessment until the next available opportunity. A deferral is different from an extension as the student will not undertake the same assessment or examination as students undertaking the assessment

	at the current sitting. Deferrals do not extend beyond the academic terms of the programme.
Degree Apprenticeship	A Degree Apprenticeship is where the apprentice will achieve a standalone degree and the Apprenticeship. Knowledge, Skills and Behaviours are taught by the training provider as part of the degree and the degree is awarded by the University. The Knowledge, Skills and Behaviours are assessed the by EPAO and the Apprenticeship is awarded by the EPAO. Examples of Degree Apprenticeships are: Level 6 Chartered Manager Degree, Level 6 Registered Nursing, Level 7 Solicitor
Diagnostic Assessment	Diagnostic assessment is used to show a learner's preparedness for a module or programme and identifies, for the learner and the teacher, student attributes or skills, understanding and skills expected at the start of the programme, or other possible areas for development. Particular strengths may lead to a formal consideration of accreditation of prior learning.
Dissertation	A substantial piece of writing deriving from research that a student has undertaken. Dissertations are the result of a student's independent work.
Double/ Second Marking	Double/second marking (also referred to as 'internal verification') occurs where student work is independently assessed by more than one marker. Each marker normally keeps a record of all marks awarded, together with their rationale for awarding each mark. In some cases, second markers have the first marker's comments and/or marks/grades. Where this is not the case, the use of marking sheets or similar procedures for written work is sometimes used to ensure that the marks given by the first marker do not influence the second marker's judgement. Markers' notes enable discussions to take place, after initial marking, about the reasons for individual decisions if there is a significant difference between the markers' judgements.
End Date	An end date is the date set for the completion of the learning activities leading to the qualification (it is not the maximum period allowed for completion of assessments).
End Point Assessment Organisation (EPAO)	An End Point Assessment Organisation (EPAO) is an ESFA-approved, independent third-party that carries out End Point Assessments. These assessments determine whether the apprentice has the skills, knowledge and behaviours required by the Standard.
Enrolment	Enrolment takes place when the University records a student's formal communication of acceptance of an offer of admission on conditions attaching to the offer.
Essay	A piece of writing that gives the author's own argument.
Examination	An examination is an assessment of any duration. In the case of a skill performance the examination script may include visual material such as video recording as well as written materials such as a plan.
Excluded Combinations	Excluded combinations of modules are pools of two or more modules from which a student is permitted to choose only one.
Exclusion	Exclusion means that a student has been required to withdraw from the University either temporarily and for a specified period of time, or permanently.
Exit Award	An interim award which is available to a student who is unable to meet the credit requirements for a higher level award, but who has nevertheless completed a significant period of study and achieved the specified learning outcomes for that interim award.
Extension	An extension is the approval for a student to submit a coursework assessment later than the given deadline.
External Examiner	An External Examiner is an independent senior academic or professional, who is a specialist in a particular field with extensive expertise and experience, and who has been appointed to a particular University programme in order to scrutinise the academic standards of the award and the standards of student performance, the measurement of student achievement, and the rigour and fairness of the assessment process.

Fabrication	Fabrication is the presentation of data or such other results in reports intended to be based on empirical work which has either not been undertaken or fully completed and where the data or results have, in whole or part, been deliberately invented or falsified.
False Attribution	False Attribution is where a student copies or paraphrases work from one source, but knowingly cites or attributes a different source to the work.
Flexi-Mode	Flexi-mode provides students with the opportunity to switch between modes of study for different modules within a programme (but not within a module) and to increase or decrease the number of modules taken in any particular term. The modes of study may be face-to-face, online synchronous or online a-synchronous.
Formative Assessment	Formative assessment is an assessment task with a developmental purpose. It is designed to help students learn more effectively by giving them feedback on their performance and on how it can be improved, maintained or both.
Grade Descriptors	Grade descriptors encapsulate a level of achievement in relation to bands of marks. For individual assignments they indicate how well the assessment criteria have been met; for award classifications they indicate the level of achievement across a programme of study as a whole.
Higher Apprenticeship	A Higher Apprenticeship can have a mandated professional qualification or HE award (at Level 4 or 5) linked to the knowledge element. Knowledge, Skills and Behaviours are taught by the training provider. Professional Qualifications are assessed by either an awarding body (e.g. ACCA); or the training provider (e.g. City & Guilds qualifications) which is subject to sign off by an External Quality Assurer. End Point Assessment is assessed by the Independent EPAO. Examples of Higher Apprenticeships are: Level 4 and 7 Accounting, Level 4 Actuarial, Level 5 HR, Level 5 Nursing Associate, Level 6 Senior Insurance Professional, Level 7 Solicitor.
Impersonation	Impersonation is the act of one person assuming the identity of another with the intent to gain an unfair advantage for the person being impersonated, for example, by undertaking an examination on the other's behalf. Both parties, the impersonator and the person being impersonated, shall be considered culpable of academic malpractice.
Integrated Degree Apprenticeship	An Integrated Degree Apprenticeship is where the Apprenticeship has a degree embedded which cannot be achieved independently of the apprenticeship and the degree is awarded by the University. The Knowledge, Skills and Behaviours are taught and assessed on the degree programme by the Training Provider (University). The overall Apprenticeship is awarded by a separate part of the business within the University acting as the EPAO, rather than an independent EPAO. Examples of Integrated Degree Apprenticeships are: Level 6 Digital & Technology Solutions Professional Integrated Degree, Level 7 Digital & Technology Specialist.

Interruption of Studies	Interruption of Studies is defined as a period of approved absence from the programme of study where a date for re-entering the programme at an appropriate point has been approved by the head of programmes. Reasons for granting an interruption of studies may include: <ul style="list-style-type: none"> • ill-health of a serious or extended nature; • financial hardship where the student is unable to meet their fee payments or otherwise needs to return to employment; • maternity and paternity leave or parental duties of a similarly demanding kind; • significant compassionate grounds; • changes of a significant nature to the employment commitment of part-time students.
Interrupt	To interrupt means to voluntarily and temporarily suspend registration by a student with the approval of the School Education and Standards Board.
Invigilated Examination	An exam whereby a third party observes the candidates for evidence of academic misconduct. Exams can be face-to-face or online (often referred to as proctored). Online invigilation can be done synchronously (live) or asynchronously (observation of recording after the event).
Learning Outcomes	The expected outcomes from a process of learning. Statements of learning outcomes indicate what learners should have gained as a result of their learning on a module or on a programme.
Level	A broad indicator to the relative demand, complexity, depth of study and autonomy or independence of learning. Within the Framework for Higher Education Qualifications of UK Degree-Awarding Bodies there are descriptors for five higher education levels.
Linked Modules	Two or more modules formally connected with overall learning outcomes and co-ordinated assessment leading to a single result status for the connected modules.
Manifestly Unreasonable	A decision is "manifestly unreasonable" if it can be demonstrated unequivocally that an officer of the University or a properly constituted University Panel or Board has made an irrational, perverse or logically flawed decision.
Matriculation	The process of matriculation involves a student providing evidence as required both of the qualifications claimed in the student's application for admission and also of other requirements imposed as a condition of admission being met.
Marking Scheme	A detailed framework for assigning marks, where a specific number of marks is given to individual components of the answer.
Misrepresentation	Misrepresentation can include: <ul style="list-style-type: none"> • presenting a claim for mitigating circumstances, or supporting evidence, which is misleading, untrue or false; • exceeding the word limit specified for an assessment and declaring a lower word count than the assessment contains.
Mitigating Circumstances	Mitigating circumstances are defined as unforeseeable and unavoidable circumstances that may have a detrimental effect on academic ability and academic performance.
Mode of Study	Mode of study describes the way a module or programme is studied. Approved modes are full-time, part-time day, part-time evening and part-time weekend. A programme comprises the study of an approved sequence of modules each by a specified mode leading to stated learning outcomes and awards, of the University or a validating body for which a student is registered.
Model Answer	Model answer is the assessor's explicit view of what an answer to an assessment task should contain. Model answers are more commonly used where the right answer can be defined precisely.

Moderation	<p>Moderation is a process intended to assure that an assessment outcome is fair and reliable and that assessment criteria have been applied consistently. Forms of moderation include:</p> <ul style="list-style-type: none"> • sampling, either by an internal or external examiner; • additional marking, for example of borderlines, firsts and fails, or where there is significant difference between the marks of different markers that cannot be resolved without the opinion of another marker; • review of marks: where there is a significant difference between several assessment marks, within or between parts of a programme, which indicate the marks may need to be reconsidered.
Module	<p>A module is a coherent and self-contained unit of learning and teaching with specified aims and defined learning outcomes. Modules may have different credit weightings in accordance with their content and duration. A module may be taught and assessed within one or more than one semester provided that the module is set in a single stage and at a single level and, where this is applicable, single sub-level. Marks for completed items of module assessment must be aggregated and a result status determined for the module.</p>
Multiple-Choice Question (MCQ)	<p>A question type where the candidate must select one or more correct answers from a list with no scope to answer in any other way.</p>
Multiple-Choice Test	<p>An examination or test that comprises exclusively of Multiple-choice questions.</p>
Oral Presentation	<p>Oral assessment includes students presenting their work, as individuals or in groups, informally or in a seminar and can be audio or video submission types.</p>
Pathway Programme	<p>A programme whose successful completion enables students to gain access onto degree programmes.</p>
Plagiarism	<p>Plagiarism is derived from the Latin term "plagiarius" meaning kidnapper, and is defined in the OED as "the wrongful appropriation or purloining, and publication as one's own, of the ideas, or expression of the ideas (literary, artistic, musical, mechanical, etc.) of another." and includes:</p> <ul style="list-style-type: none"> • copying the work of another without proper acknowledgement; • copying from text books without proper acknowledgement; • downloading and incorporating material from the internet within one's work without proper acknowledgement; • paraphrasing or imitating the work of another without proper acknowledgement. Proper acknowledgement requires the identification of material being used, and explicit attribution to the author and the source using referencing acceptable to the subject discipline.
Poor Academic Practice	<p>Poor Academic Practice is defined as the inadvertent breach of academic practice or conventions which is below the level of infringement, where no distinguishable advantage may be or has been accrued to the student, and where there is no discernible intention to deceive.</p>
Portfolio	<p>A collection of work that relates to a given topic or theme, which has been produced over a period of time.</p>
Pre-requisite Modules	<p>A pre-requisite module is a specified module that must be taken before a student may take a second specified module which deals with related material but usually at a higher level.</p>
Post-requisite Modules	<p>A post-requisite module is a specified module that must be taken after a student may take a first specified module.</p>
Practical Examination	<p>An examination that decides whether, or how well, a student performs a specific practical skill or technique (or competency). Examples include clinical skills, laboratory techniques, surveying skills, language translation and listening comprehension.</p>

Presentation	Requires students to research a particular topic, prepare and deliver a visual and/or oral presentation. Can be assessed individually or as a group, synchronously or asynchronously.
Proctor	The Proctor is the officer responsible for discipline within the University. The Proctor shall be supported by Pro-Proctors who shall hear disciplinary cases. Pro-Proctors will not normally hear cases from within their own School. The role of the Proctor shall be assumed by the Deputy Vice-Chancellor.
Programme	Programme, or programme of studies, is used to describe an approved curriculum, studied through formally designated modules, leading to stated learning outcomes and awards, whether of the University or of another awarding body for which a student is registered.
Programme Specifications	Programme specifications set out detailed information about a programme at the core of which is a concise description of the intended outcomes of learning from a higher education programme and the means by which these outcomes are to be achieved and demonstrated.
Prohibited combination	Prohibited combination is used to describe two modules which may not both be included in the same approved programme.
Provisional Results	A mark or result in an assessment that has been internally moderated.
Raw Marks	Raw marks are those marks awarded by an examiner to a student assessment prior to that assessment being internally moderated.
Reflective Journal	Personal records of students' learning experiences. Students typically are asked by their instructors to record learning-related incidents, sometimes during the learning process but more often just after they occur.
Registration	The process of registering an applicant who has been enrolled and matriculated as a student of the University, in a named School and on a named programme and, if appropriate, pathway of study, and specified modules.
Report	A piece of writing that is practical, concise which has a clear purpose and for a specific audience.
Repeat	To study for another time a whole stage, module or component part of a module.
Resubmit	Resubmission applies to programmes where the examiners may require a dissertation or project to be corrected or improved and to be re-examined.
Restricted Book Examination	Students are not permitted to take notes, books or other reference material into the examination environment, other than approved BPP materials listed prior to the examination.
Re-sit and Retake	To take for a second or third time one or more items of coursework assessment or an examination, for a mark capped at the pass mark, without having to repeat the associated study.
Sampling	Sampling is most commonly used in the process of <i>moderation</i> (see above). It normally involves internal or external examiners scrutinising a sample of work from a student cohort. Sampling may be based on the desirability of checking borderline marks of any kind, or to test that assessment criteria have been applied consistently across the assessment of students in the cohort.
School Board	For the purpose of these Regulations the use of the term is deemed to also mean a student progress sub-board of the school board where one has been established.
Second Marking	Second marking, as opposed to moderation (see above) is where the submitted work for an assessment, module or award for all the students who took that assessment at that time is marked by a different marker to first marker. Given that second marking reviews the whole population rather than a sample of it, where appropriate second marking may result in individual marks being changed.
Seen Examination	A 'seen' examination is a time constrained assessment task, where materials and/or questions are presented to students in advance.

Senior Academic	A member of University staff who holds any of the following titles: (i) Head of [] (ii) Deputy Head of [] (iii) Senior Lecturer, (iii) Principal Lecturer (iv) Associate Professor, (v) Professor (vi) Director of [], (vii) Associate Dean, (viii) Deputy Dean, (ix) Dean, (x) Pro Vice-Chancellor, (xi) Deputy Vice-Chancellor, (xii) Vice Chancellor.
Short Course	A programme of studies that does not of itself lead to an award of the University and does not attract a value of more than 30 credit points.
Stage	A stage is a sub-division of a programme where a programme has a credit value of more than 120 credit points. The completion of a stage is an identified step in student progress towards the completion of a programme.
Standard of Proof	Where a party has a burden of proof, the level to which they must prove it is known as the standard. An example of a standard is the balance of probabilities.
Stream	A pathway through a degree which indicates a specialisation and attracts a suffix in the degree title.
Student	A student is a person registered on an approved programme of study.
Study Pathway	A study pathway is an approved suite of modules with disciplinary, inter-disciplinary or multi-disciplinary coherence forming one part of a programme leading to a designated award.
Summative Assessment	Summative assessment is a form of assessment used to certify that students have achieved an appropriate level of performance. It is used to indicate how far a student has met the assessment criteria used to judge the intended learning outcomes of a module or programme.
Synchronous Online Seminar	An online classroom where students and tutor attend at the same time in weekly timetabled slots; physically they may be located anywhere. These are known as synchronous or real-time online classes. Depending on the software used, participants can speak with each other, see and hear each other and/ or the tutor, use instant messaging, share documents and visuals, work in groups, as well as archive the class.
Synoptic Assessment	A form of assessment which tests candidates' understanding of the connections between the different elements of a subject.
Taught Degree	A taught degree includes any degree that is not awarded solely or largely on the basis of independent or supervised research. Taught degrees include all bachelor's degrees and those master's degrees where the first two semesters at least comprise a programme of study and where any dissertation component does not count for more than 33% of the marks counting towards the award.
Term	A term usually consists of 15 weeks (including reading, teaching and assessment weeks).
Timed long-form question	A timed examination question which is looking for a structured answer as would be the case with an essay or report. These can be anything from a paragraph to multiple pages in length.
Transnational Education (TNE)	Transnational Education (TNE) is education delivered in a country other than the country in which the awarding institution is based.
Trimester (term)	A trimester is a subdivision of the academic year. Each trimester comprises 15 study weeks and, subject to the programme regulations, may attract 60 credits. There are up to three trimesters in a calendar year.
Unauthorised Possession or Reference	Unauthorised Possession or Reference includes: <ul style="list-style-type: none"> • being in possession of any prohibited material or item within an examination or assessment room unless expressly permitted by the examination and assessment regulations; • using unauthorised material or item in an examination or unseen assessment; • consulting or trying to consult any books, notes or similar material or item while temporarily outside the examination room during the period of the examination; • gaining access to a copy of an examination paper or assessment material(s) in advance of its authorised release

The University	Unless expressly provided to the contrary, the University means BPP University Limited.
University Centre	University Centre describes the distributed locations at which teaching programmes are delivered. BPP University Centres are in Abingdon, Birmingham, Bristol, Cambridge, Leeds, London City, London Holborn, London King's Cross, London Shepherd's Bush, London Wall, London Waterloo and Manchester.
Unseen Examination	An 'unseen' examination is a time-constrained assessment task, which is not seen until the start of the examination.
Validity	Validity in assessment refers to the extent to which an assessment instrument, an examination, essay or oral presentation for example, accurately measures the achievement by students of the intended outcomes of a programme of study or other learning experience.
Viva Voce (Examination)	<i>Viva voce</i> - from Medieval Latin, literally meaning 'with/by the living voice', is a form of oral examination or academic discussion with senior academic colleagues. A <i>viva voce</i> examination is often used in the context of research dissertations where it constitutes the verbal defence of the written thesis. A <i>viva voce</i> examination may be used a supplementary form of assessment to determine a student's overall achievement.

Schedule H: Common Internal and External Acronyms

BPP University Committees, Boards, Panels & Departments

AC	-	Academic Council
ARA	-	Academic Regulations and Awards Committee
BoD	-	Board of Directors
BS	-	Business School
CAP	-	College Approval Panel (<i>replaces CVP from 2012/13</i>)
CVP	-	College Validation Panel
ESC	-	Education and Standards Committee
FLDC	-	Faculty Learning and Development Committee
IDD	-	Instructional Design & Development
KS	-	Knowledge Services
LIS	-	Library and Information Services
LS	-	Law School
LSS	-	Learning Support Services
LTC	-	Learning and Teaching Committee
LTAEC	-	Learning, Teaching, Assessment and Enhancement Committee (<i>replaces LTC from 2012/13</i>)
MAP	-	Module Approval Panel (<i>replaces MVP from 2012/13</i>)
MVP	-	Module Validation Panel
NACAP	-	Non-Award Course Approval Panel
ORC	-	Office of Regulation and Compliance
PASP	-	Programme Approval Scrutiny Panel
PDT	-	Programme Development Team
PIGG	-	Published Information Governance Group
RAAP	-	Reasonable Adjustments and Access Panel
SARA	-	Student Assessment, Retention and Achievement Committee
SoB	-	School of Business (<i>jointly replaces SoBaT from September 2020 with School of Technology</i>)
SoH	-	School of Health
SoN	-	School of Nursing
SoT	-	School of Technology (<i>jointly replaces SoBaT from September 2020 with School of Business</i>)
SSLC	-	Staff Student Liaison Committee
SRB	-	School Review Board
UAP	-	University Approval Panel (<i>replaces CAP from 2013/14</i>)

Educational Delivery Methods and Processes

APCL	-	Accreditation of Prior Certificated Learning
APEL	-	Accreditation of Prior Experiential Learning
BL	-	Blended Learning
CPD	-	Continuing Professional Development
EPAO	-	End Point Assessment Organisation
OLL	-	Online Learning
VLE	-	Virtual Learning Environment

Regulatory & Reporting Instruments

APMR	-	Annual Programme Monitoring Report
AQI	-	Annual Quality Indicators
GARs	-	General Academic Regulations
MoPPs	-	Manual of Policies and Procedures
MPF	-	Module Proposal Form
NACPF	-	Non-Award Course Proposal Form
PPF	-	Programme Proposal Form

BPP University Programmes

AdvDip	-	Advanced Diploma
BSc	-	Bachelor of Science
BPTC	-	Bar Professional Training Course (for Barristers)
BVC	-	Bar Vocational Course (for Barristers)
GDL	-	Graduate Diploma in Law
QLD	-	Qualifying Law Degree
LLB	-	Bachelor of Laws
LLM	-	Master of Laws
LPC	-	Legal Practice Course (for Solicitors)
MA	-	Master of Arts
MChiro	-	Master of Chiropractic
MClinDent	-	Master of Clinical Dentistry
MSc	-	Master of Science
PGCE	-	Postgraduate Certificate in Education
PGCLT	-	Postgraduate Certificate in Learning and Teaching
PLP	-	Professional Legal Practice

BPP Functionary Titles

DAQP	-	Director of Academic Quality & Policy
DDES	-	Deputy Dean of Education Services
DoF	-	Director of Function
DoP	-	Director of Programmes
DoS	-	Dean of School
DVC	-	Deputy Vice-Chancellor
EE	-	External Examiner
HoP	-	Head of Programmes
ML	-	Module Leader
PL	-	Programme Leader or Principal Lecturer
PSA	-	President of the Students' Association
PVC	-	Pro Vice-Chancellor
SME	-	Subject Matter Expert
VC	-	Vice-Chancellor

External Professional and Statutory Bodies, and Learned Associations

ACCA	-	Association of Chartered Certified Accountants
ACDAP	-	Advisory Committee on Degree Awarding Powers
ALT	-	Association of Law Teachers
AMBA	-	Association of MBAs
BEIS	-	Department for Business Energy and Industrial Strategy

BSB	-	Bar Standards Board
CIMA	-	Chartered Institute of Management Accountants
CIPD	-	Chartered Institute of Professional Development
CIM	-	Chartered Institute of Marketing
CMA	-	Competition and Markets Authority
CMI	-	Chartered Management Institute
DfE	-	Department for Education
FHEQ	-	Framework for Higher Education Qualifications
HEA	-	Higher Education Academy
HEFCE	-	Higher Education Funding Council for England
HEPI	-	Higher Education Policy Institute
HESA	-	Higher Education Statistics Agency
ICAS	-	Institute of Chartered Accountants of Scotland
ICAEW	-	Institute of Chartered Accountants of England & Wales
JASB	-	Joint Academic Stage Board
NMC	-	Nursing and Midwifery Council
OIA (HE)	-	Office of the Independent Adjudicator (for Higher Education)
OfS	-	Office for Students
PSRBs	-	Professional, Statutory & Regulatory Bodies
SLS	-	Society of Legal Scholars
SLSA	-	Socio-Legal Studies Association
SRA	-	Solicitors Regulation Authority
QAA	-	Quality Assurance Agency
UKVI	-	UK Visas and Immigration

External Mechanisms

ECTS	-	European Credit Transfer and Accumulation System
DLHE	-	Destination of Leavers from Higher Education Survey
DSA	-	Disabled Students Allowance
KIS	-	Key Information Set
NSS	-	National Students Survey
WIS	-	Wider Information Set

Modification History

Date	Section	Source	Details
12/07/2007	All	Academic Council	Initial Approval
22/02/2008	All	Director of Quality and Academic Policy	Correction of Typographical Errors
04/08/2008	Part H, Paragraph 36 & Paragraph 38	Academic Council	Add a sub-point at Paragraph 36, Point (b) reading: "that no violation has been committed but that an infringement has been committed, and recommend a penalty; or "Consequently amend Paragraph 38 to read (insertion in italics): "Where the alleged violation is considered to be proved, <i>or where the Panel has found that an infringement rather than a violation has been committed, ...</i> "
04/08/2008	Part E & Part D, Paragraph 1	Academic Council	Remove GARs Part E, consequently amend Part D, Paragraph 1 to state that programmes of study with a credit value of over 30 credits: "must follow the approved College programme structure".
04/08/2008	Part A, Paragraph 5	Chair, Academic Council	Add "or sub-regulatory instruments" following General Academic Regulations.
04/08/2008	Part B, Paragraph 4	Chair, Academic Council	Replaced with "The requirements of BPP's degree awards at Masters, Honours, Intermediate and Certificate level must accord with the qualification descriptors in the Framework."
04/08/2008	Part I, Paragraph 18	Chair, Academic Council	Addition incorporated as sub-point (e): "Where a programme leading to an award of BPP incorporates a separate programme leading to the award of a professional or statutory body a two tier structure of boards of examiners shall be adopted. The first tier board of

			examiners shall have the status and duties of a single programme board of examiners as set out in 18(a) above in relation to the programme leading to the award of the professional or statutory body. The second tier board of examiners shall determine the result on each component module, stage (or stages) and the result to be recommended on the programme award incorporating, but not amending, the result recommended to the Academic Council by the first tier board of examiners."
05/01/2009	Schedule A	Academic Council	Addition of awards approved by Academic Council at meeting of 18 th December 2008.
12/02/2009	All	Academic Council	Version 2.0 approval with major amendments including: (a) Removal of all procedural elements to enable the creation of a Manual of Procedures (b) Alteration of divisions for parts to clarify the regulatory elements. (c) Addition of a Section 1 on regulatory structures for clearer communication of terms of reference of college committees. (d) Formalisation of delegations under the Regulations including delegating responsibility for procedural approval to the Education and Training Committee.
04/03/10	All	Academic Council	Version 3 approval with major and minor amendments including: (a) inclusion of the terms of reference and composition of the Concessions Panel in section 1. (b) Chair defined for the Academic Appeals Board

			<ul style="list-style-type: none"> (c) F/55 Admissions Manual; replaced by Manual of Procedures. (d) H/12 Assessment Manual replaced by Manual of Procedures. (e) Amendments arising from establishment of a College-wide Concessions Panel and in particular GARs/J/6. and I/19/(g). (f) Addition of a clause at Schedule D/3 re the action that may be taken where a student's ability in the English language appears to be below that required for admission. (g) Addition to Schedule E of delegation by the Academic Council to the Education and Training Committee of the power to approve individual modules. (h) Inclusion of London City as a centre in the definition of centre in the Glossary. (i) Inclusion of a definition of flexi-Mode in the Glossary. (j) General corrections and improvements to style and clarity throughout the GARs.
29/07/2010	All	Academic Council	<p>Version 3.2 approval with major and minor amendments including:</p> <ul style="list-style-type: none"> (a) Correction to the Committee Diagram in Section 1 to clarify the lines of reporting; (b) Amendment to the quorum terms of Committees in Section 1 to reflect that half the members must be present for a committee meeting to be deemed quorate; (c) Amendments to the membership composition of the Education and Training Committee, Section 1; (d) Inclusion of the Terms of Reference and composition

			<p>of the Student & Staff Liaison Committee in section 1;</p> <p>(e) Inclusion of the Terms of Reference and composition of the Academic Promotions Committee in Section 1;</p> <p>(f) Inclusion of the Terms of Reference and composition of the Professoriate Promotions Committee in Section 1;</p> <p>(g) Inclusion of the terms for the granting of aegrotat and posthumous awards in Section 2, Part B;</p> <p>(h) Inclusion of a new paragraph in 1, Part C, outlining the general premises for approved programmes of study;</p> <p>(i) Amendments to the At Risk Register procedure, Section 2, Part G;</p> <p>(j) Inclusion of a Principal's Emergency Powers policy in Part F;</p> <p>(k) Renaming of the Manual of Procedures to Manual of Policies and Procedures;</p> <p>(l) Amendment to the terms of appointment of the Chair of a Board of Examiners, and clarification of the voting rights of attendees of Board of Examiners' meetings, Section 2, Part I;</p> <p>(m) Update of Schedule B: Awards of BPP University College and addition of new programmes: Master of Laws (Financial Regulation & Compliance); Master of Business Administration (Legal Business); Postgraduate Diploma in Human Resource Management; Master of Arts (Law & Business);</p> <p>(n) Update of Schedule C: Awards made under</p>
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			<p>Agreement with other Awarding Bodies to include the Bar Professional Training Course;</p> <p>(o) Inclusion of Section F detailing the Derogations from the General Academic Regulations governing awards approved by the Academic Council;</p> <p>(p) Change of title of the Director of Quality and Academic Policy to Dean of Academic Affairs;</p> <p>(q) Minor changes to wording, style and grammar;</p>
04/08/2011	All	Academic Council	<p>Version 4 approval with major and minor amendments including:</p> <p><u>Section 1:</u></p> <p>(a) Update of the Introduction to include the regulatory framework;</p> <p>(b) Amendment to the Terms of Reference of the Academic Council to clarify the voting and recommendations regulations;</p> <p>(c) Inclusion of the Terms of Reference and composition of a Student Assessment, Retention and Achievement Committee (SARA);</p> <p>(d) Inclusion of the Terms of Reference and composition of an Academic Regulations and Awards Committee (ARA);</p> <p>(e) Update of the Committee Diagram in Section 1 to include the new SARA and ARA Committees;</p> <p>(f) Amendments to the composition of the Education and Training Committee, Section 1;</p> <p>(g) Amendment to the quorum terms of the Board of Examiners to "four members which must include the Chair of the Board, one internal</p>

			<p>member and two external members”;</p> <p>(h) Amendments to the composition of the Academic Appeals Board to include one appointed external member;</p> <p>(i) Renaming of the <i>Concessions Panel</i> to <i>Mitigating Circumstances Panel</i>;</p> <p>(j) Amendment to the composition of the Mitigating Circumstances Panel to include a student representative.</p> <p><u>Section 2:</u></p> <p>(k) Amendment to Part B, Paragraph 3 to include Level 3 programmes which facilitate students’ progression onto Level 4 programmes;</p> <p>(l) Amendment to Part C, Paragraph 13a to reflect an alteration to the credit weightings of major/ minor combinations to a range of 25%-33% for the minor component;</p> <p>(m) Amendments to Part C, Table 1: <i>Programme of Study Guidelines</i> to include an ‘Extended Bachelor’s Degree (Hons) of 420 credits; and an Entry Certificate at Level 3;</p> <p>(n) Amendments to the Unfair Practice Regulations, Part H, namely: i) renaming of “unfair practice” to “academic misconduct”; ii) defining the distinction between <i>academic misconduct</i> and <i>poor academic practice</i>; (iii) altering the burden of proof where any breaches need to be reported to a statutory or professional body to “beyond reasonable doubt”;</p> <p>(o) Amendments to Part I: Board of Examiners to 1) clarify the definition of</p>
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			<p>'present' for external examiners at examination boards (Paragraph 11); and to 2) specify associated protocols in relation to attendance at examination boards (Paragraphs 13, 15, 19);</p> <p>(p) Amendment to Part J: External Examining, Paragraph 6 to clarify the external membership of the Mitigating Circumstances Panel and the Academic Appeals Panel;</p> <p>(q) Amendment to Part K (Sub-Section 2): Academic Appeals, Paragraph 2 to rationalise the grounds for appeal to three;</p> <p>Schedules</p> <p>(r) Revision of Schedule B: Awards of BPP University College to include new validated programmes, namely: Honorary Doctor of Business Administration; BPP Foundation Pathway to HE Certificate in Business Studies; BPP Foundation Pathway to HE Certificate in Legal Studies; International Foundation Certificate in Business Studies; International Foundation Certificate in Legal Studies; International Pre-Masters Diploma in Business; International Pre-Masters Diploma in Law; Bachelor of laws (Honours) Law with Psychology; Bachelor of Laws International Extended Programme; Bachelor of Laws International Extended Programme (Business Law Pathway); Bachelor of Science (Honours) Business Studies; Bachelor of Science (Honours) Business Studies with</p>
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			<p>Finance; Bachelor of Science Joint Honours programmes: Bachelor of Science (Honours) Business and Accounting; Bachelor of Science (Honours) Business and Finance; Bachelor of Science (Honours) Accounting and Finance; Bachelor of Science (Honours) Professional Accounting; Bachelor of Science (Honours) Business Studies with Psychology; Bachelor of Laws International Extended Programme; Bachelor of Laws International Extended Programme (Business Studies with Finance); Master of Laws (Comparative Commercial Law); Postgraduate Diploma in Human Resource Development; Master of Business Administration; Master of Business Administration (Legal Business); Master of Science (Banking); Master of Science (Finance); Master of Science (Professional Accounting); Master of Science (Human Resource Management).</p> <p>(s) Amendment to Schedule D: General Admissions Requirements, Paragraphs 3 and 4, to introduce a variation to the English language admission requirement for undergraduate Business degrees to IELTS 6.0, with a minimum of 6.0 in writing and an accompanying compulsory English language module;</p> <p>(t) Revision of Schedule F: Derogations from the General Academic Regulations Governing</p>
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			<p>Awards to include approved derogations;</p> <p>(u) Revision of Schedule G: Definitions to include under "College Centre" newly approved BPP University College centres;</p> <p>(v) Inclusion of definitions for (i) "senior member of academic staff" ; (ii) "present" for external examiners at examination boards; (iii) Poor Academic Practice;</p> <p>(w) Change of title of the Academic Registrar to Dean of Academic Affairs;</p> <p>(x) Minor changes to wording, style and grammar.</p>
05/07/2012	All	Academic Council	<p>Version 5 approval with major and minor amendments including:</p> <p><u>Chapter 1:</u></p> <p>(a) Update of the Introduction with current references to key external benchmarks;</p> <p>(b) Amendments to the Committee Diagram to incorporate the newly constituted Committees/ Panels of the Programme Approval Scrutiny Panel, the Reasonable Adjustments Panel and the Fitness to Practice Panel; as well as to reflect the name change of the Learning and Teaching Committee to Learning, Teaching, Assessment and Enhancement Committee and of BPP University College Validation Panel to College Approval Panel.</p> <p>(c) Amendment to the Terms of Reference of the Academic Council to specify the annual reports received and scrutinised by the Council; and to clarify the Council's commitment to Equality and Diversity;</p>

			<p>(d) Amendment to the Terms of Reference of the Education and Training Committee to include an annual report from the Chair of the Student Assessment, Retention and Achievement Committee and to clarify the Committee’s commitment to Equality and Diversity;</p> <p>(e) Amendment to the Terms of Reference of the School Board to clarify the Committee’s commitment to Equality and Diversity;</p> <p>(f) Amendments to the name, composition and Terms of Reference of the Learning and Teaching Committee;</p> <p>(g) Amendment to the composition of the Student Assessment, Retention and Achievement Committee (SARA) to include the Head of Learning Support and Inclusion;</p> <p>(h) Incorporation of the Terms of Reference of the Academic Misconduct Panel;</p> <p>(i) Inclusion of the Terms of Reference and composition of a Programme Approval Scrutiny Panel;</p> <p>(j) Inclusion of the Terms of Reference and composition of a Reasonable Adjustments Panel;</p> <p>(k) Inclusion of the Terms of Reference and composition of a Fitness to Practice Committee;</p> <p>Chapter 2:</p> <p>(l) Inclusion of a Policy on Rescinding an Award, Part B, Section 3;</p> <p>(m) Amendment to Part B, Awards to include the policies on the Conferment of Awards and the Rescinding an Award;</p> <p>(n) Amendment to Parts E and D, Programme Approval</p>
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			<p>and Monitoring to clarify how programme approval and monitoring evaluate the provision for students with disabilities and/or learning difficulties;</p> <p>(o) Amendments to Part F Admission and Registration, namely to clarify: i) the additional requirements for Tier 4 international students; ii) BPP University College's commitment to and responsibility for students with disabilities through the mechanisms of the Disability Disclosure Policy and the Reasonable Adjustments Panel;</p> <p>(p) Amendments to Part G, Academic Progress and Student Support to emphasise BPP University College's commitment to supporting students' academic progress;</p> <p>(q) Clarification of the policy on contemporaneous examinations, Part H, Examination and Assessment, Paragraph 28;</p> <p>(r) Amendments to Part J, External Examiners, namely: i) to add further granularity to the specific barriers to appointment; ii) to clarify the arrangements for sharing external examiner reports with students; iii) to specify the opportunity for the referral of serious concerns over quality and standards to the Quality Assurance Agency's <i>Concerns Scheme</i>; iv) to clarify BPP University College's commitment to encouraging its staff to undertake external examinership positions at other institutions;</p> <p>Schedules</p>
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			<p>(s) Revision of Schedule B Awards of BPP University College, as follows:</p> <p>(i) to include new validated programmes, namely: Pathway to Higher Education certificate in Health; Pathway to Higher Education Certificate in Healthcare; International Foundation Certificate in Healthcare; Bachelor of Science (Honours) Banking and Finance; Bachelor of Science (Honours) Psychology; Bachelor of Science (Honours) Leadership, Enterprise and Management; Bachelor of Science (Honours) Nursing (Adult, Children’s and Mental Health); Bachelor of Science (Honours) Nursing (RN to RN Conversion); Bachelor of Science (Honours) Nursing (Diploma to Degree); Postgraduate Certificate in Professional Education; Master of Science Professional Human Resources; Master of Science Applied Taxation; Integrated Master of Chiropractic; Master of Science Professional Marketing;</p> <p>(ii) to rename the suite of Bachelor of Science (Honours) Business Studies programmes to Bachelor of Science (Honours) Business Management;</p> <p>(iii) to remove withdrawn or withheld programmes, namely: Bachelor of Laws [International Extended Programme]; International Extended Programme [Business Law Pathway];</p>
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			<p>Bachelor of Science Joint Honours programmes (Business and Accounting/ Business and Finance/ Accounting and Finance); Graduate Certificate in Company Law; Master of Science Human Resource Management; Master of Science (Marketing CIM Conversion); Master of Science Finance and Investment;</p> <p>(t) Revision of Schedule F: Derogations from the General Academic Regulations Governing Awards to include approved derogations;</p> <p>(u) Revision of Schedule G: Definitions to include definitions of "streams" and "pathways";</p> <p>(v) Inclusion of Schedule H, Common Internal and External Acronyms;</p> <p>(w) Change to the main organisation parts of the GARs from Sections to Chapters;</p> <p>(x) Minor changes to wording, style and grammar.</p>
04/07/2013	All	Academic Council	<p>Version 6 approval with major and minor amendments including:</p> <p><u>Whole document:</u></p> <p>(a) Following the grant of University title, i) re-titling of BPP University College to BPP University; ii) of the Principal to Vice-Chancellor; iii) of the Deputy Principal to Deputy Vice-Chancellor;</p> <p>(b) Updating the currency of references to key external benchmarks, e.g. the UK Quality Code for Higher Education;</p> <p>(c) Introducing the external appeals mechanism of the Office of the Independent</p>

			<p>Adjudicator and renaming the University's "Independent Reviewer" to the "University Ombudsman";</p> <p><u>Chapter 1:</u></p> <p>(d) Amendment to the Committee Diagram to incorporate the newly constituted Academic Resource Planning Committee; as well as to clarify the role of the Programme Committees as Programme Management Committees;</p> <p>(e) Amendment to the Terms of Reference of the Academic Council to include the Dean of the School of Foundation and English Language Studies as an <i>ex officio</i> member;</p> <p>(f) Amendment to the Terms of Reference of the Education and Training Committee to update the Committee's composition;</p> <p>(g) Amendment to the composition and Terms of Reference of the Learning, Teaching and Assessment Enhancement Committee to clarify that the student representatives would be elected;</p> <p>(h) Amendment to the Terms of reference of Boards of Examiners to clarify that appointed members will be reviewed annually, in line with established Academic Council protocols;</p> <p>(i) Amendment to the Terms of Reference of the Academic Regulations and Awards Committee to allow the Chair of the Academic Council to delegate the chairmanship of the Committee to an independent or an external co-opted member of the Academic Council;</p>
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			<p>(j) Incorporation of the Terms of Reference of the Academic Resource Planning Committee as a sub-committee of the Academic Council;</p> <p>Chapter 2:</p> <p>(k) Amendment to Part C, Programme of Study to clarify the responsibilities for maintaining the currency of programme handbooks;</p> <p>(l) Amendment to Part C, Table 1 to note the provision for condonation;</p> <p>(m) Amendment to Part E, Programme Monitoring to include external examiner feedback;</p> <p>(n) Renaming of Part G, Academic Progress and Student Support to "Academic Progress and Student Discipline";</p> <p>(o) Amendment to Parts I, Board of Examiners, <i>Release of Results</i> to allow individual module results to be released to students on the authority of the Dean of School, following internal moderation;</p> <p>(p) Amendment to Part K, Sub-section 2, Academic Appeals to withdraw the Academic Appeals Board's discretion to invite the candidate to a meeting of the Board;</p> <p>(q) Amendment to Part K, Sub-Section 3 to introduce the external appeals mechanism of the Office of the Independent Adjudicator and to rename the University's "Office of the Independent Reviewer" to "the University Ombudsman";</p> <p>(r) Amendment to Part K, Sub-section 3, University Ombudsman to withdraw the University Ombudsman's discretion to</p>
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			<p>invite the candidate to an oral hearing;</p> <p>(s) Inclusion of Part M to the General Academic Regulations, Collaborative Provision;</p> <p>(t) Inclusion of Part N to the General Academic Regulations, Public Information Approval Policy;</p> <p>(u) Schedules</p> <p>(v) Revision of Schedule B Awards of BPP University College, as follows:</p> <p>(i) to include new validated programmes, namely: Pathway to Higher Education Certificate in Accounting; Higher Education Certificate in Health and Social Care; Graduate Diploma in Accounting; Postgraduate Certificate in Health Service Leadership; Master of Laws Trans-national Criminal Justice; Master of Laws International and Comparative Tax Law; Master of Laws Chinese Investment and Business Law; Master of Laws Islamic Finance and Business Law; Master of Science International Marketing; Master of Science Management with Streams: Master of Science Management (Tourism and Hospitality); Master of Science Management (Finance); Master of Science Management (Banking and Finance); Master of Science Management (Project Management);</p> <p>(ii) to rename a) the MBA (Legal Business) to MBA (Legal Services); and to include the MA LPC with</p>
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			<p>Business as a named award, alongside MA Law with Business;</p> <p>(w) Revision of Schedule F: Derogations from the General Academic Regulations Governing Awards to include approved derogations;</p> <p>(x) Revision of Schedule G: Definitions to include definitions of "condonation" and "Single Equality Scheme";</p> <p>(y) Minor changes to wording, style and grammar.</p>
17/07/2014	All	Academic Council	<p>Version 7 approval with major and minor amendments including:</p> <p><u>Whole Document:</u></p> <p>(a) Re-naming of the Academic Misconduct Panel and Procedures to "academic malpractice";</p> <p>(b) Re-naming the "University's Ombudsman" to the "University Ombudsman";</p> <p>(c) Re-titling the UK Border Agency to UK Visas and Immigration;</p> <p>(d) Amendments to ensure compliance with the recommendations from the Office of Fair Trading, specifically Part B/ Section 2/ 4 (b) and Part I/ 32;</p> <p>(e) Amendments in response to recommendations from the Office of the Independent Adjudicator.</p> <p><u>Chapter 1:</u></p> <p>(f) Amendment to the Terms of Reference of the Academic Council to allow for a membership of up to 23 members;</p> <p>(g) Amendment to the Terms of Reference of the Education and Training Committee to revise the Committee's composition;</p>

			<p>(h) Amendment to the Terms of Reference of the Academic Regulations and Awards Committee to grant it powers to approve the recommendations from Boards of Examiners on student results, award classifications and the conferment of University awards, on behalf of the Academic Council, under delegated authority;</p> <p>(i) Re-titling of the "Academic Promotions Committee" and the "Professorial Promotions Committee" to "Boards", respectively;</p> <p>(j) Amendment to the composition and Terms of Reference of Professorial Promotions Board;</p> <p><u>Chapter 2:</u></p> <p>(i) Amendments to Part J, External Examiners to clarify: 1) the scope of the external examiner's moderation responsibilities; and 2) the size and composition of the moderation sample;</p> <p>(j) Amendments to Part K, as follows: 1) Re-naming of the Part to "Complaints, Appeals and Independent Review"; 2) Withdrawal of Administrative Verification; 3) Introduction of "Student Complaints Policy and Procedure" in this Part as Sub-section 1; 4) Providing a definition of "complaints" and "appeals";</p> <p>(k) Minor revisions to Part L, Equality and Diversity Policy;</p> <p>(l) Amendment to Part M, Collaborative Provision to offer further clarification to the definition of "approved" and "endorsed" partners;</p> <p><u>Schedules</u></p>
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			<p>(m) Revision of Schedule B Awards of BPP University, as follows:</p> <p>(i) to amend the rules for titling undergraduate certificates and diplomas;</p> <p>(ii) to include new validated programmes, namely: Pathway to Higher Education Certificate in Accounting; Pathway to Higher Education Certificate in Psychology; International Foundation Certificate in Psychology; Graduate Diploma in Accounting; Graduate Diploma in Animal Therapy; Return to Practice [Adult Nursing]; LLB (Hons) [Distance Learning]; Certificate of Higher Education (Legal Studies) [Distance Learning]; Health Service Commanders Awards; Post-graduate Certificate in Health Service Leadership; Master in Clinical Dentistry (Implantology); Master in Clinical Dentistry (Oral Surgery); Master in Clinical Dentistry (Restorative and Cosmetic Dentistry); Master in Clinical Dentistry (Endodontology); Master in Clinical Dentistry (Periodontology); Master in Clinical Dentistry (Orthodontic and Dentofacial Orthopaedics); Master of Science Chiropractic (Paediatrics); Master of Science Animal Manipulation; Master of Science Animal Manipulation (Osteopathy); Master of Science Accounting and Finance;</p>
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			<p>Master of Science Financial Leadership;</p> <p>(iii) to rename a) the BSc (Hons) Leadership Enterprise and Management to Bachelor of Business Administration (BBA); 2) The LLB (Hons) Business Law to LLB (Hons) International Commercial Law;</p> <p>(iv) to withdraw the following programmes: Postgraduate Diploma HRM; Postgraduate Diploma HRD; MSc Management (old version); MSc Marketing; MSc Professional Accounting;</p> <p>(n) Revision to Schedule E: Delegations under the General Academic Regulations to grant powers to the Academic Regulations and Awards Committee to approve the recommendations from Boards of Examiners on student results, award classifications and the conferment of University awards, on behalf of the Academic Council, under delegated authority;</p> <p>(o) Revision of Schedule F: Derogations from the General Academic Regulations Governing Awards, Part C: Programmes of Study to 1) amend Derogation (1) for the GDL; 2) Withdraw Derogation (3) for the LLB;</p> <p>(p) include approved derogations;</p> <p>(q) Revision of Schedule G: Definitions to include definitions of:</p> <ul style="list-style-type: none"> • Appeal • Complaint • Academic malpractice
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			<ul style="list-style-type: none"> • Poor academic practice • Proctor; <p>(r) Minor changes to wording, style and grammar.</p>
16/07/2015	All	Academic Council	<p>Version 8 approval with major and minor amendments including:</p> <p><u>Chapter 1:</u></p> <p>(a) Amendment to the Terms of Reference of the Academic Regulations and Awards Committee to clarify its responsibility for reviewing and making recommendations to the Academic Council on proposals for collaborative provision;</p> <p>(b) Amendment to the composition of the Professorial Promotions Board to withdraw the Deputy Chancellor from the <i>Ex officio</i> Members, and add a member of the professoriate to the Appointed Members;</p> <p>(c) Introduction of a Public Information Governance Group.</p> <p><u>Chapter 2:</u></p> <p>(d) Amendment to Part B: Awards, Section 1 to 1) clarify the use of the Advanced Certificate and Advanced Diploma titles; and 2) specify the use of 'short course' designation;</p> <p>(e) Amendment to Part C, Table 1: Programmes of Study to include the post-nominal designations;</p> <p>(f) Amendment to Part D: Programme Approval to introduce reference to the approval of variants;</p> <p>(g) Amendment to Part G: Academic Progress and Discipline to make explicit the responsibility of students for maintaining</p>

			<p>appropriate standards of behaviour;</p> <p>(h) Amendments to Part J, External Examiners to clarify the permissible extension of appointment by one further year;</p> <p>(i) Amendment to Part L: Equality and Diversity Policy to clarify the University's responsibility to counter the promotion of faith intolerance and to develop staff in the identification of risks to students, staff and the University's reputation;</p> <p>(j) Amendments to Part M, Collaborative Provision to include explicit provision for the Suspension or Withdrawal of Approval and Termination of Collaborative Provision.</p> <p><u>Schedules</u></p> <p>(k) Revision of Schedule B Awards of BPP University, as follows:</p> <p>(i) to include new validated programmes, namely: Higher Education Certificate Pathway to Paramedic Practice; Advanced Diploma in Accounting and Finance [ACCA]; MSc Health Psychology; MA (Legal Services Management); BSc (Hons) Accounting and Finance [Top up]; International MBA; Graduate Diploma in Law [Distance Learning];</p> <p>(ii) to rename 1) the BSc (Hons) Professional Accounting to BSc (Hons) Accounting and Finance; and 2) Health Service Commanders Award to Major Incidents Award;</p> <p>(iii) to withdraw the following programmes:</p>
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			<p>MBA; MSc Banking; MSc Finance;</p> <p>(l) Revision to Schedule E: Delegations under the General Academic Regulations to grant powers to the Academic Regulations and Awards Committee to approve the establishment and termination of collaborative provision, on behalf of the Academic Council, under delegated authority;</p> <p>(m) Revision of Schedule F: Derogations from the General Academic Regulations Governing Awards to amend 1) Part C: Programmes of Study, Derogations (1) and (2) for the GDL; and withdraw derogation (7) for the LLM PLP; 2) Part F: Admission and Registration, Derogation (3) for the LLB and LLB (International Commercial Law) to specify its application for distance learning students only; and add Derogation (4) to allow entry below 18 years of age for online pathway students; 3) MoPPs, Part H: Examinations and Assessment, Section 3, to introduce Derogation (1) for the GDL, to align with professional body requirements; 4) GARs and MoPPs, Part J: External Examining to withdraw the Derogation relating to the LPC.</p> <p>(n) Minor changes to wording, style and grammar.</p>
13/07/2016	All	Academic Council	<p>Version 9 approval with major and minor amendments including:</p> <p>Whole Document:</p> <p>(a) Withdrawal of the University Ombudsman provision and</p>

			<p>accompanying amendments to Part K, including change of the Part K title to <i>Complaints and Appeals</i>;</p> <p>(b) Change of title for the Chief Executive of Students to President of the Students' Association;</p> <p><u>Chapter 1:</u></p> <p>(c) Amendments to the Terms of Reference of the Academic Regulations and Awards Committee to more explicitly articulate the Committee's powers for the review and approval of collaborative arrangements;</p> <p>(d) Amendments to the composition of the Reasonable Adjustments Panel to clarify its University-wide remit, under the chairmanship of the Dean of Academic Affairs;</p> <p>(e) Amendment to the Terms of Reference of the Published Information Governance Group to widen its membership to include key officers involved in domestic and international admissions, academic collaborations, and also an additional student representative;</p> <p>(f) Amendment to the Terms of Reference of the Ethics Committee to clarify the Chair as the University Director of Research and Ethics;</p> <p><u>Chapter 2:</u></p> <p>(g) Amendment to Part C: Programmes of Study, Table 1 (Programme of Study Guidelines) to extend the maximum term for completion of a Bachelor's Honours Degree to eight years;</p>
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			<p>(h) Amendments to Part K: Complaints, Appeals and Review to reflect the withdrawal of the University Ombudsman provision;</p> <p>(i) Amendments to Part M, Collaborative Provision to incorporate and explicitly define work-based learning;</p> <p>(j) Amendments to Part N: Public Information Approval Policy to clarify the responsibilities for the approval and monitoring of information published by collaborative partners, and also published in a foreign language.</p> <p>Schedule</p> <p>(k) Revision of Schedule B Awards of BPP University, as follows: (i) to include new validated programmes, namely: BSc (Hons) International Hospitality Management [Top-Up]; LLB (Hons) Legal Practice; Certificate of Higher Education (Legal Service); BSc (Hons) Business Management [Top-Up]; BSc (Hons) Banking and Finance [Top-Up]; BSc (Hons) Digital and Technology Solutions; Anaesthetic Award for Registered Nurses; Bachelor of Dental and Oral Sciences; Higher Education Diploma in Dental Hygiene; LLM Environmental Law; MA Legal Services Management; International MBA; MSc Occupational Psychology; MSc Psychology [Conversion]; MSc Healthcare Leadership; MSc Healthcare Leadership [Integrated]; MSc Dementia Leadership in</p>
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			<p>Practice; (ii) to include online variants of the Pathway to Higher Education Certificates and International Foundation Certificates; iii) to withdraw the following programmes: Pathway to Higher Education Certificate in Healthcare; International Foundation Certificate in Healthcare; International Pre-Master's Diploma in Legal Studies; MSc Management (Tourism and Hospitality); BSc (Hons) Business Management with Psychology; BSc (Hons) Business Management with individual Psychology modules; LLB (Hons) Law with Psychology; LLB (Hons) with individual Psychology modules;</p> <p>(l) Schedule D: General Admissions Requirements – clarification that the minimum IELTS requirement for undergraduate Business School Programmes applies to entry at all levels;</p> <p>(m) Schedule G: Definitions: (i) University Centre definition amended to reflect current approved centres for programme deployment; (ii) Definitions included for <i>provisional results</i> and <i>raw marks</i>;</p> <p>(n) Schedule H: Common Internal and External Acronyms – updates;</p> <p>(o) Minor changes to wording, style and grammar.</p>
13/07/2017	All	Academic Council	<p>Version 10 approval with major and minor amendments including: Whole Document:</p> <p>(a) Change of title for the Director of Quality and</p>

			<p>Academic Policy to Deputy Dean of Academic Affairs;</p> <p>(b) Change of title from Director of Academic Collaborations to Associate Dean (Partnerships);</p> <p>(c) Withdrawal of Deputy Vice-Chancellor;</p> <p>(d) Removal of reference to Dean of SoFELS and Deputy Dean of Learning and Teaching;</p> <p>(e) References to Director of Marketing have been replaced with Chief Marketing Officer;</p> <p><u>Chapter 1:</u></p> <p>(d) Amendment to the Terms of Reference of the Academic Regulations and Awards Committee to increase the maximum number of members to 15, to reflect the more recently adopted practice of inviting all Independent Members of Council to attend;</p> <p>(e) Amendment to the Membership of the Academic Resource Planning Committee to: 1) add a second member of Council and 2) to specify the frequency of meetings as 'As required and, in any event, no less than twice per annum;</p> <p>(f) Introduction of the Terms of Reference for the Learner Assessment, Retention and Achievement Committee for Apprenticeship Programmes;</p> <p><u>Chapter 2:</u></p> <p>(g) Amendment to Part F: Admission and Registration to remove the 80% attendance requirement for Tier 4 international students and amend to clarify that they are expected to attend all</p>
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			<p>classes and contact points;</p> <p>(h) Amendments to Part L: Equality and Diversity to update the policy and associated lexicon;</p> <p>(i) Amendments to Part M, Collaborative Provision to incorporate apprenticeships;</p> <p>Schedule</p> <p>(j) Introduction of an honorary title of <i>Doctor of Healthcare Education</i></p> <p>(k) Revision of Schedule B Awards of BPP University, as follows:</p> <p>(i) to include new validated programmes, namely: Senior Status LLB; Postgraduate Certificate in Education; Master of Laws Comparative Corporate Securities Law; Master of Laws Corporate Finance Law; Master of Laws The Law of Business Taxation; Master of Laws The Law Relating to Fraud and Financial Crime; Master of Laws The Law of Investigations; Master of Laws The Law Relating to International Financial Transactions; Master of Laws UK and International Banking Law; Master of Laws Environmental Law and Practice; Master of Laws Chinese Finance and Investment Law; Master of Laws Chinese Business Law; Master of Laws Chinese Public Law and Human Rights; Master of Laws Islamic Finance Law; Master of Laws Islamic Business Law; Master of Laws International Corporate Law and Practice; Master of Laws International Dispute Resolution and</p>
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			<p>Arbitration Law; Master of Laws International Trade Law and Practice; Master of Laws Advanced Islamic Finance and Business Law; Master of Laws Legal Practice (Solicitors); Master of Laws Legal Practice (Barristers); Master of Laws [Law Conversion];</p> <p>(ii) to include re-validations, namely: Pathway to Higher Education Certificate in Health; Higher Education Certificate in Health and Social Care; BSc (Hons) Psychology; BSc (Hons) Nursing (Adult) [Pre-Registration Nursing], BSc (Hons) Nursing (Children's) [Pre-Registration Nursing] and BSc (Hons) Nursing (Mental Health) [Pre-Registration Nursing]; BSc Nursing Studies (Adult, Children's and Mental Health); re-validated and re-titled Bachelor of Science (Honours) Healthcare Practice [Diploma to Degree] (<i>previously BSc (Hons) Nursing Studies [Diploma to Degree]</i>); Postgraduate Certificate in Professional Higher Education (<i>previously Postgraduate Certificate in Professional Education</i>);</p> <p>(iii) to include major modifications resulting in title change, namely: Graduate Certificate in Animal Therapy (<i>previously Graduate Diploma in Animal Therapy</i>), Master of Laws Commercial Legal Practice (<i>previously MA LPC/Law with Business</i>);</p>
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			<p>(iv) to withdraw the following programmes: LLB (Hons) International Commercial Law; BSc (Hons) Business Management with Finance; Postgraduate Certificate in Health Service Leadership; Master of Arts Legal Services Management; Master of Business Administration (Legal Services); Master of Science Professional Human Resource (plus streams); Master of Science Applied Taxation; Bachelor of Dental and Oral Sciences; Higher Education Diploma in Dental Hygiene; MSc Health Psychology;</p> <p>(v) Suspend the following programmes: Certificate of Higher Education (Legal Studies); BSc (Hons) International Hospitality Management [Top-up]; Major Incidents Award;</p> <p>(l) Revision of Schedule F: Derogations from the General Academic Regulations Governing Awards to add 1) Part C: Programmes of Study, Derogations for the LLM Legal Practice (Barristers); for the BSc (Hons) Nursing [Pre registration] programmes; for the LLB (Hons) awards from Table 1; and to add derogation for the LLM Legal Practice (Barristers) from minimum credit value; 2) Part F: Admission and Registration: Derogation for the BSc (Hons) Nursing [Pre Registration] programmes to restrict the maximum allowed APL to 50%; 3) MoPPs, Part H: Examinations and</p>
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			<p>Assessment, Section 1, to remove the blanket derogation but give PSRB requirements precedence; Section 2, to introduce Derogations for the BSc (Hons) Nursing [Pre Registration] programmes to comply with NMC requirements;</p> <p>(m) Schedule G: Definitions – introduction of a definition of Second Marking;</p> <p>(n) Schedule H: Common Internal and External Acronyms – updates;</p> <p>(o) Minor changes to wording, style and grammar.</p>
05/07/2018	All	Academic Council	<p>Version 11 approval with major and minor amendments including: Whole Document:</p> <p>(a) Revision to role titles, areas of authority and the 'senior academic' definition in light of changes to School structures and senior leadership;</p> <p>(b) Revisions to reflect introduction of the Office for Students and revisions to the QAA Quality Code;</p> <p>(c) Signposting to University terms and conditions as appropriate;</p> <p><u>Chapter 1:</u></p> <p>(d) Withdrawal of Academic Resource Planning Committee and Learner Assessment, Retention and Achievement Committee for Apprenticeship and Traineeship Programmes;</p> <p>(e) Revisions to the membership of the Academic Council to include the Dean of the School of Nursing and Director of Academic</p>

			<p>Quality & Policy as <i>ex officio</i> members;</p> <p>(f) Amendment to the membership of Education and Training Committee to reflect school restructures and to add Head of Student Experience and Associate Dean (Partnerships);</p> <p>(g) Amendments to the membership and frequency of the Learning, Teaching and Assessment Enhancement Committee;</p> <p>(h) Revisions to the Terms of Reference for the Student Assessment, Retention and Achievement Committee (SARA) to raise seniority in membership and add focus on external reporting and retention initiatives;</p> <p>(p) Revisions to the membership of the Academic Appeals Board and clarification of a standard of proof;</p> <p>(q) Revisions to the Terms of Reference for Mitigating Circumstances Panel to simplify language and clarify standard of proof;</p> <p>(r) Revisions to the Terms of Reference for Academic Misconduct Panel to introduce a pool of approved chairs from among 'senior academics' and to clarify standard of proof;</p> <p>(s) Revisions to the Terms of Reference for the Academic Regulations and Awards Committee to include the Deputy Vice-Chancellor as an <i>ex officio</i> member;</p> <p>(t) Revisions to the Terms of Reference for Programme Approval Scrutiny Panel to explicitly reference role</p>
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			<p>in scrutiny of programme withdrawal;</p> <ul style="list-style-type: none"> (u) Revisions to the membership and frequency of the Reasonable Adjustments Panel; (v) Revisions to the membership of Academic Promotions Board and Professorial Promotions Board; (w) Revisions to the Terms of Reference for the Published Information Governance Group to widen membership and add oversight of consumer protection compliance checks; <p><u>Chapter 2:</u></p> <ul style="list-style-type: none"> (x) Amendments to Part F: Admission and Registration to (i) articulate a two week cut-off for registration save for in exceptional cases and with Dean of School’s approval; and (ii) provide consistent terminology around interruption of study and clarity on time limits; (y) Amendments to Part I: Boards of Examiners, to include Skype attendance as present for the purpose of being quorate; (z) Amendment to Part J: External Examining, to clarify the sharing of external examiner reports with students; (aa) Amendments to Part L: Equality and Diversity, to update data protection legislation and definition of marriage; (bb) Amendments to Part N: Public Information as follows: (i) Retitling of Part N from ‘Public Information’ to ‘Rights and Duties’, (ii) Addition
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			<p>of the new Academic Freedom Policy and the Code of Practice on Freedom of Speech to Part N, and (iii) Amendment to Public Information Policy to signpost process for changes to material information;</p> <p><u>Schedules:</u></p> <p>(cc) Revision of Schedule B Awards of BPP University, as follows:</p> <p>(i) to introduce (Legal Practice) and (Data Studies) as suffixes for undergraduate exit awards;</p> <p>(ii) to include new validated programmes, namely: Master of Business Administration Healthcare Finance [Part-time Online]; Bachelor of Science (Honours) Nursing (Adult) [Nursing Degree Apprenticeship]; Bachelor of Science (Honours) Nursing (Children’s) [Nursing Degree Apprenticeship]; Bachelor of Science (Honours) Nursing (Mental Health) [Nursing Degree Apprenticeship]; Diploma in Higher Education Nursing Associate [Apprenticeship]; Diploma of Higher Education Healthcare Assistant Practitioner [Apprenticeship]; Master of Science Applied Data Science;</p> <p>(iii) to include re-validated programmes, namely: Master’s in Chiropractic [Integrated] (4- and 5-year); Master of Science Accounting and Finance; Master of Science</p>
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			<p>Accounting and Finance [Top-Up]; Master of Science Accounting and Finance [ADAF Route]; Bachelor of Science Applied Management (<i>previously Bachelor of Business Administration</i>); Master of Laws Commercial Law; Master of Laws International Business Law; Master of Laws Comparative Commercial Law; Master of Laws Financial Regulation and Compliance; Master of Laws Trans-National Criminal Justice; Master of Laws Law relating to Fraud and Financial Crime; Master of Laws Chinese Investment and Business Law; Bachelor of Laws [Graduate LLB];</p> <p>(iv) to include major modifications resulting in title change, namely: MSc Business Psychology (<i>previously MSc Occupational Psychology</i>);</p> <p>(v) to withdraw the following programmes: BSc (Hons) International Hospitality Management [Top-Up]; BSc (Hons) International Hospitality Management [Top-Up Online]; Extended BSc (Hons) International Hospitality Management [Top-Up]; Pathway to Higher Education Certificate in Accounting; Pathway to Higher Education Certificate in Accounting [Online]; Pathway to Higher Education Certificate in</p>
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			<p>Business Management; Pathway to Higher Education Certificate in Business Management [Online]; Pathway to Higher Education Certificate in Legal Studies; Pathway to Higher Education Certificate in Legal Studies [Online]; Pathway to Higher Education Certificate in Psychology; Pathway to Higher Education Certificate in Psychology [Online]; International Foundation Certificate in Business Management; International Foundation Certificate in Business Management [Online]; International Foundation Certificate in Legal Studies; International Foundation Certificate in Legal Studies [Online]; International Foundation Certificate in Psychology; International Foundation Certificate in Psychology [Online]; International Pre-Masters Diploma in Business Management; Postgraduate Certificate in Education; LLB (Hons), LLB (Hons) [Distance Learning]; Certificate of Higher Education (Legal Studies); Certificate of Higher Education (Legal Studies) [Distance Learning]; Major Incidents Award (Previously Health Service Commanders Award); Master of Science Financial Leadership; Senior Status LLB; Higher Education Certificate Pathway to Paramedic</p>
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			<p>Practice; LLB (Hons) [Graduate LLB].</p> <p>(dd) Revision of Schedule D: General Admissions Requirements as follows: (i) removal of 6.0 in writing requirement for School of Business and Technology applicants, (ii) addition of requirements for the School of Nursing, (iii) removal of SoFELS requirements;</p> <p>(ee) Revision of Schedule F: Derogations from the General Academic Regulations Governing Awards to add: (i) Part C: Programmes of Study, Derogations for the LLB (Hons), LLB (Hons) [Distance Learning], LLB (Hons) International Commercial Law and Senior Status LLB; LLB (Hons) Legal Practice from Table 1 and to amend the Graduate LLB (Hons) derogation for maximum time limit of completion to 4 years; (ii) Part H: Examinations and Assessments, Derogation for the Masters in Chiropractic [Integrated] to allow a pass mark of 40%; (iii) MSc Accounting and Finance to allow progression with more than 30 outstanding credits prior to results being known; (iv) LLB (Hons) Legal Practice relating to the credit structure of each award; (v) Pre-Sessional English Courses to allow IELTS classification and to limit assessment attempts to two, to amend derogations for the LLM (PLP), MA (LPC with Business) and LLM CLP to</p>
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			<p>reflect the change in credits awarded during the LPC/BPTC, and to withdraw the derogation for the International Foundation Certificate, and the derogation for the Graduate LLB allowing compensation as the modules can already be condoned;</p> <p>(ff) Schedule G: Definitions – addition of Balance of Probabilities, Burden of Proof, Contract Cheating, Interruption of Studies and Interrupt (<i>to replace Intermission and Intermit</i>), Senior Academic, and Standard of Proof.</p> <p>(gg) Schedule H: Common Internal and External Acronyms – updates;</p> <p>(hh) minor changes to wording, style and grammar.</p>
04/07/2019	All	Academic Council	<p>Version 12 approval with major and minor amendments including: Whole Document:</p> <p>(a) Change of title of the Associate Dean (Partnerships) to Director of Academic Quality & Policy;</p> <p>(b) Addition of a Director of Academic Quality & Policy;</p> <p>(c) Addition of an Academic Quality Team Leader;</p> <p>(d) Removal of reference to Dean of School of Health;</p> <p>(e) Re-naming of the Education and Training Committee to the Education and Standards Committee;</p> <p>(f) Re-naming of School Boards to the School Education and Standards Board.</p> <p><u>Chapter 1:</u></p>

			<p>(g) Committee Diagram - Academic Quality Practitioners Working Group added as an example of an Advisory Working Group.</p> <p>(h) Revisions to the Terms of Reference of the Academic Council to reflect the following: Director of Academic Quality & Policy as Secretary; the revised frequency (3x per year) to align with term structure and the amendment of the staff representatives to have one academic and one professional services staff representative.</p> <p>(i) Revisions to the Terms of Reference of the Academic Regulations and Awards Committee to reflect the following: the Chair as the Independent or Co-opted Member of the Academic Council who is external to the University appointed by the Independent Chair of Council; the revised frequency (3x per year) to align with term structure.</p> <p>(j) Revisions to the Terms of Reference of the Education and Training Committee including: a change of title; change of Chair from the Director of Academic Quality & Policy to the Deputy Vice-Chancellor; change of membership to include senior leaders of the University (Deans of Schools); change of title for the Secretary; revised frequency (3x per year) to align with term structure; reference to Enhancement Working Groups to replace the Learning, Teaching, Assessment and Enhancement Committee and the Published Information Governance Group.</p>
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			<p>(k) Revisions to the Terms of Reference of the School Boards including: a change of title; revised frequency (3x per year) to align with term structure; revised purpose to focus on review, actions and areas of enhancement of each school; revised membership to include Director of Academic Quality & Policy, Associate Dean (Education Services), or nominee, Head of Registry Operations, or nominee and the School Quality Leads.</p> <p>(l) Revisions to the Terms of Reference of the Student Assessment, Retention and Achievement Committee to include: a change of Chair from the Director of Academic Quality & Policy to the Head of Student Experience; revised frequency (3x per year) to align with term structure; revised purpose to focus on review, actions and areas of enhancement of each school; revised membership to include Head of Customer Insight, Head of Student Management Centre, Pro Vice-Chancellor and Director of Academic Quality & Policy.</p> <p>(m) New Terms of Reference included for the Equality and Diversity Committee.</p> <p>(n) Revision to the Terms of Reference of the Academic Promotions Board to include: revised frequency (3x per year) to align with term structure and revised membership to include: Associate Dean(s) (Education Services), Director of Academic</p>
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			<p>Quality & Policy, Dean of the School, or nominee and a Principal Lecturer in Learning and Teaching.</p> <p>(o) Revision to the Terms of Reference of the Mitigating Circumstances Panel to reflect that this will now be a governance group and all mitigating circumstances applications will be accepted/rejected by the Regulation and Compliance Officers.</p> <p>(p) Revision to the Terms of Reference for Academic Promotions Board to include Associate Dean(s) (Education Services), Director of Academic Quality & Policy, Dean of the School, or nominee and a Principal Lecturer in Learning and Teaching</p> <p>(q) Withdrawal of the Learning, Teaching and Assessment Enhancement Committee; and Published Information Governance Group.</p> <p><u>Chapter 2:</u></p> <p>(r) Amendments to Part F: Admission and Registration to (i) state the required additional Programme Registration information and the consequence of not providing documentation, (ii) reference to re-registering each year, (iii) reference to fees for re-taking modules, (iv) reference to IoS application to be received by School, Study Visas and Student Finance; (v) automatic re-registering from an IoS; (vi) explicit explanation of student rights during an IoS, (vii) reference to contacting a</p>
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			<p>PL for approval of Withdrawal Form.</p> <p>(s) Amendments to Part J: External Examining to (i) the moderating samples and (ii) the number of years to appoint external examiners from the same institution from three years to one.</p> <p><u>Schedules:</u></p> <p>(t) Revision of Schedule B Awards of BPP University, as follows:</p> <p>(i) to include newly validated programmes, namely: Foundation Degree Nursing Associate; Postgraduate Certificate in Teaching and Learning.</p> <p>(ii) to include re-validations, namely: Graduate Diploma in Accounting; Bachelor of Laws (Hons) Legal Practice, Master of Laws Professional Legal Practice; Master of Laws Legal Practice (Barristers); Master of Science Animal Manipulation; Master of Science Animal Manipulation (Osteopathy);</p> <p>(iii) to withdraw the following programmes: Higher Education Certificate in Health and Social Care; Diploma of Higher Education Healthcare Assistant Practitioner [Apprenticeship]; Bachelor of Science (Honours) Psychology; Bachelor of Science (Honours) Nursing Studies [RN to RN Conversion]; Bachelor of Science (Honours) Healthcare Practice [Diploma to Degree]; Return to Practice [Adult Nursing]; Postgraduate</p>
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			<p>Certificate in Professional Higher Education; Master of Science Business Psychology (<i>previously known as MSc Occupational Psychology</i>);</p> <p>(s) Schedule F: Revisions to Derogations from the General Academic Regulations Governing Awards to add: Part M: Collaborative Provision - Types of Collaboration Derogation for the Masters in Clinical Dentistry - Validation Agreement was approved on 21st November 2018 enabling BPP University and the College of Dentistry to enter into the validation arrangement to deliver the Masters in Clinical Dentistry programme.</p> <p>(t) Schedule G: Definitions – addition of Post-Requisite module, addition of Head of [] (ii) Deputy Head of [] where there is reference to 'Senior Academic'.</p> <p>(u) Schedule H: Common Internal and External Acronyms – updates;</p> <p>(v) minor changes to wording, style and grammar.</p>
09/07/2020	All	Academic Council	<p>Version 13 approval with major and minor amendments including:</p> <p>Whole Document:</p> <p>(a) Change of title of the Associate Dean (Education Services) to Deputy Dean (Education Services);</p> <p>(b) Change of title of the Dean of the School of Business and Technology to Dean of the Business School.</p> <p><u>Chapter 1:</u></p> <p>(b) Revision to the Terms of Reference for the Academic Council to</p>

			<p>include the Deputy Vice-Chancellor as an Ex-Officio Member;</p> <p>(c) Revision to the Terms of Reference for the Education and Standards Committee to include the Head of Psychology as an Appointed Member;</p> <p>(d) Revision to the Terms of Reference for the School Education and Standards Board to include: a Dean, or nominee, from another School, and the Head of Inclusion and Learning Support;</p> <p>(e) Revision to the frequency of Student Staff Liaison Committees to be constituted for each credit bearing programme, no longer for every delivery mode and site;</p> <p>(f) Revision to the Terms of Reference for the Academic Misconduct Panel to remove reference to 'senior' academics, except for the chair;</p> <p>(g) Removal of the Fitness to Practice Committee;</p> <p>(h) Revision to the Terms of Reference for the Ethics Committee to change the Chair from University Director of Research Ethics to the Deputy Vice-Chancellor.</p> <p><u>Chapter 2:</u></p> <p>(i) Amendment to Part C for the following:</p> <ul style="list-style-type: none"> i. Programmes of Study table to include maximum completion times for accelerated degrees and degree and integrated degree apprenticeships; ii. Reference to definitive programme specification including term dates for each cohort;
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			<p>iii. Reference to the '<i>student website</i>' changed to the '<i>Virtual Learning Environment</i>'</p> <p>(j) Amendment to Part F – Interruption of Studies for the following:</p> <p>i. Maximum cumulative period of an IOS changed from 24 to 18 months.</p> <p>ii. Clarification on IOS rules added in the footnotes.</p> <p><u>Schedules:</u></p> <p>(k) Revision of Schedule B Awards of BPP University as follows:</p> <p>i. (Accounting and Finance) as a designated exit award title;</p> <p>ii. Awards schedule adjusted to include programme titles;</p> <p>iii. to include newly validated programmes, namely: Postgraduate Diploma in Legal Practice (Bar) Postgraduate Certificate in Legal Practice (Bar Part 1) Postgraduate Certificate in Legal Practice (Bar Part 2) Graduate Diploma in Legal Practice Postgraduate Diploma in Law Master of Laws in Law and Legal Practice Master of Laws in Legal Practice (Bar) Master of Science in Applied Data Analytics</p> <p>iv. to include re-validations, namely: Legal Practice Course [Accelerated] Advanced Diploma in Accounting & Finance</p>
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			<p> Bachelor of Science (Honours) with Accounting & Finance Master of Science in Management Master of Science in Management with Project Management v. to withdraw the following programmes: Bachelor of Science (Honours in Psychology Postgraduate Certificate in Professional Higher Education (PGCPHE) BSc (Hons) Accounting and Finance [Top-Up] BSc (Hons) Accounting and Finance [Online] BSc (Hons) Accounting and Finance [Online Top-Up] BSc (Hons) Banking and Finance (Sept 2016 Version) BSc (Hons) Banking and Finance [Top-Up] BSc (Hons) Banking and Finance [Online] BSc (Hons) Business Management (Sept 2015 Version) BSc (Hons) Business Management [Top-Up] BSc (Hons) Business Management [Online] BSc (Hons) Business Management [Online Top-Up] BSc (Hons) Business Management with Finance (Sept 2015 Version) MSc International Marketing (Sept 2016 Version) MBA Legal Services iMBA Bachelor of Business Administration (2013 Version) MSc Management [Online] </p>
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			<p>(l) Schedule F – Derogation added for ADAF pass mark;</p> <p>(m) Schedule G – Definitions added for the following:</p> <ol style="list-style-type: none"> i. Transnational Education (TNE) ii. Degree Apprenticeships iii. Higher Apprenticeships iv. Integrated Degree Apprenticeships v. End Point Assessment Organisation (EPAO) <p>(n) Schedule H: Common Internal and External Acronyms – updates;</p> <p>(o) minor changes to wording, style and grammar.</p>
07/07/2021	All	Academic Council	<p><u>Chapter 1</u></p> <p>Amendments to the terms of reference:</p> <ul style="list-style-type: none"> • Academic Council: Inclusion of Director of Academic Quality & Policy as Ex-Officio member, and Head of Academic Quality as Secretary. Quoracy altered from Half the number of members to Eleven members to remove ambiguity, as half of 23 would be 11.5 members. • Academic Regulations and Awards Committee: Inclusion of Director of Academic Quality & Policy as Ex-Officio member, Head of Academic Quality as Secretary, and the Senior Academic Quality Officer (Governance) as Clerk to the Secretary. Quoracy altered from Half the number of members to Seven

			<p>members to remove ambiguity, as half of 15 would be 7.5 members.</p> <ul style="list-style-type: none"> • Programme Approval Scrutiny Panel: Inclusion of Director of Academic Quality & Policy as Ex-Officio member, Head of Academic Quality as Secretary, and the Academic Quality Officer (Programmes & Data) as Clerk to the Secretary. • Education and Standards Committee: Inclusion of Head of Academic Quality as Ex-Officio member, and Senior Academic Quality Officer (Audit & Risk) as Secretary. • School Education and Standards Boards: Inclusion of Head of Academic Quality, and Dean of School of Technology (or Associate Dean as nominee), as Ex-Officio members. • Student Assessment, Retention and Achievement Committee: Appointment of Director of Academic Quality & Policy as Chair, the inclusion of the Head of Academic Quality as Ex-Officio member, and the Academic Quality Officer (Partnerships) as Secretary.
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			<ul style="list-style-type: none"> • Reasonable Adjustments Panel: Name amended to the Reasonable Adjustments and Access Panel. • University Risk Panel: New terms of reference included in the GARs. • Removal of Ethics Committee and Annual Ethics Report to be submitted to ESC and any ethics related cases considered by ESC. • Addition of Strategy Oversight and Student Experience Sub-Committee and Published Information Governance Sub-Committee <p><u>Part H: Examinations and Assessment</u></p> <p>Paragraph 1: In line with work on digital assessments alignment rewording of diagnostic, formative and summative assessments.</p> <p>Paragraph 9: Under <i>The responsibilities of students</i> inclusion of a student’s duty to access, read, and reflect on feedback from assessments.</p> <p>Paragraph 22: Under <i>Academic Malpractice</i> inclusion of a clause to report suspected and confirmed academic misconduct to client employers of apprenticeship students.</p>
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			<p><u>Part L: Equality and Diversity Policy</u></p> <p>Paragraph 3 c): Under <i>Values and Behaviours</i> insertion of additional point to take positive steps to counter inappropriate behaviours and eliminate unlawful discrimination, harassment and victimisation in any form.</p> <p>Paragraph 7: Under <i>Learning, Teaching and Assessment</i> insertions of "All schools and Academic Departments will set equality and diversity objectives based on Annual Programme Monitoring".</p> <p>Throughout: Amendment across the policy of reference to Equality and Diversity Forum, now known as Equality and Diversity Committee.</p> <p>Paragraph 19: Under <i>Monitoring</i> inclusion of reference to BPP Privacy Policy with respect to access to personal data.</p> <p>Paragraph 28: Inclusion of a section <i>Relevant Legislation</i> outlining the legislation the University has statutory duties towards observing.</p> <p>Protected Characteristics: Amendment to definition of Marriage under <i>Protected Characteristics</i></p>
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			<p><u>Schedule B: Awards of BPP University</u></p> <p>Updates to the following programme validations and validation periods:</p> <ul style="list-style-type: none"> • BSc (Hons) Digital and Technology Solutions • Master of Science in Management with Data Analytics • Master of Science in Healthcare Leadership • PG Cert in Project Management • MA Law with Business • Master of Laws in Legal Practice (Solicitors) • Master of Science in Psychology [Conversion] <p><u>Schedule F: Derogations from the General Academics Regulations Governing Awards</u></p> <p>The following derogations have been added or amended:</p> <ul style="list-style-type: none"> • Part C: Clarification of LPC derogation from the maximum completion time of four years for full time students, as LPC students have five years from the first assessment to complete the programme. • Part C: Removal of the BSc (Hons) Nursing [Pre-Registration] Derogation to restrict the maximum completion time to 5 years. This is no longer required. • Part C: Addition of the Foundation Degree Nursing Associate to derogation to restrict maximum permitted exemption of credit to
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			<p>50%, in line with NMC expectations.</p> <ul style="list-style-type: none"> • Section 2: Addition of the Foundation Degree Nursing Associate to derogation to allow pass mark for certain assessments to be set above the required 40% threshold. • Section 2: Removal of the BSc (Hons) Nursing [Pre-Registration] derogation from the requirement that failure is retrieved within 12 weeks of the progression point. This is no longer required. • Section 3: Removal of the ADAF derogation from the assessment rules relating to the pass mark to require that for each module the pass mark will be 50%. This is no longer required. <p><u>Schedule G: Definitions</u></p> <p>Inclusion and amendment of the following definitions for the purposes of digital assessment alignment:</p> <ul style="list-style-type: none"> • Assignment • Open Book Examination • Closed Book Examination • Coursework • Diagnostic Assessment • Dissertation • Essay • Examination • Formative Assessment • Invigilated Examination • Multiple-Choice Question (MCQ) • Multiple-Choice Test
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			<ul style="list-style-type: none">• Oral Presentation• Portfolio• Practical Examination• Presentation• Reflective Journal• Report• Restricted Book Examination• Seen Examination• Summative Assessment• Synoptic Assessment• Timed long-form question• Unseen Examination
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